

**FAIRFIELD COMMUNITY SCHOOLS  
BOARD MEETING MINUTES  
February 14, 2019**

President Marilee Keim called the meeting to order with all board members present.

Visitors were Nick Jones, Matthew Garber, Benjamin Peery, Michelle VanderReyden-Yoder, Kelsey Todt, Elizabeth A Yoder, Elizabeth D Yoder, Moises Trejo, Megan Gingerich, Carla Hochstetler, Shanda Branneman, Anna Weatherton, Crystal Weatherton, Kassidy Boling, Amy Miller and Melissa Miller.

Education Reports: Recognition of Scholastic Art Awards for Amy Miller, Kassidy Boling – Gold Key Winners; Scholastic Writing Students – Maria Nisley – 3 Silver Keys & 1 Honorable Mention; and Anna Weatherton – Gold Key whose writing will go on to New York for the National competition.

Matt Garber presented, on behalf of the Counselors, an update on their training and working with the seven other area districts in Elkhart County who were jointly awarded the Lilly Foundation Grant on the Benefits of Social Emotional Learning program.

Interim Superintendent Bruce Stahly announced to the board that Fairfield was awarded the Stem Acceleration Grant in the amount of \$50,000 and he wanted to recognize and thank Danae Wirth for all the work she had done in getting this grant.

Aaron Rink made and Trent Hostetler supported the motion to approve the following:

- a. Minutes of the January 10, 2019 Board of Finance Meeting; and the January 10, 2019 Regular Board Meeting
- b. Claims 32890 through 33070 in the amount of \$1,585,770.84; payroll claims in the amount of \$1,239,499.24.
- c. There are 141 professional leave requests
- d. There are 2 administrative leaves

The motion passed unanimously. A copy of the professional leaves follows these minutes.

Sarah Elledge made and Greg Kitson supported the motion to approve the following:

- e. Approve Resignations
  1. Charlotte Stillwell – Speech Language Pathologist
  2. Michelle VanderReyden-Yoder – Guidance Counselor at Fairfield Jr. Sr. High School
  3. Drea Lockwood – Educational Assistant at Millersburg Elementary- Middle School

The motion passed unanimously.

Trent Hostetler made and Aaron Rink supported the motion to approve the following:

- f. Approve Employments
  1. Emily Mercer-Nelson – Spanish Teacher substitute for FMLA at Fairfield Jr. Sr. High School
  2. Christy Fisher – Jr. High Science Teacher substitute for FMLA at Fairfield Jr. Sr. High School
  3. Kirt Hunsberger – High School Assistant Track Coach at Fairfield Jr. Sr. High School
  4. Cameron Kitson – High School Assistant Track Coach at Fairfield Jr. Sr. High School
  5. Jason Skibbe – Varsity Assistant Softball Coach at Fairfield Jr. Sr. High School
  6. Keith Bontrager – Bus Driver for PM – Express route

7. Andrea Schoettle – Part-Time Cafeteria Worker at Millersburg Elementary-Middle School
8. Jonathan Gigler – Assistant Play Director at Fairfield Jr. Sr. High School

The motion passed unanimously.

Greg Kitson made and Trent Hostetler supported the motion to approve the following:

- g. Approve Renewal of IUSB Affiliation Agreement – Student Teachers

The motion passed unanimously.

Sarah Elledge made and Greg Kitson supported the motion to approve the following:

- h. Approve Retirement

1. Deb McKissick – Spanish Teacher at Fairfield Jr. Sr. High School

The motion passed unanimously.

Greg Kitson made and Trent Hostetler supported the motion to approve the Inter Fund Transfers recommended by Business Manager Phil Menzie. The motion passed unanimously. A copy of the signed Appropriation Transfer Resolution follows these minutes.

Trent Hostetler made and Greg Kitson supported the motion to approve the Resolution Authorizing Investment of Public Funds. The motion passed unanimously. A copy of the signed Resolution Authorizing Investment of Public Funds follows these minutes.

Business Manager Phil Menzie presented to the school board, who is also the board of finance, the list of all two year-old outstanding checks to be receipted back to the respective funds.

Business Manager Phil Menzie recommended the board approve the Roof Restoration at Fairfield Jr-Sr High School by Global Building Solutions from Noblesville in the amount of \$83,924.80. This will be paid out of funds earmarked for roof work from a bond refinancing. Greg Kitson made and Sarah Elledge supported the motion and the motion passed unanimously.

Business Manager Phil Menzie recommended the board approve the plan for New Bleachers for Fairfield Jr-Sr High School's Main Gym from Lee Company at a cost of \$256,938.78 to be paid from money left over from the last construction work project. Greg Kitson made a motion supported by Sarah Elledge to purchase new bleachers. The motion passed unanimously.

Assistant Superintendent Monica Kegerreis, Assistant Principals Moises Trejo and Nick Jones shared with the board Alternative Discipline Practices to cut down on students repeat suspensions and expulsions. They will be researching strategies and come back and report to the board in May.

Interim Superintendent Bruce Stahly shared information with the board of the Junior Class Fundraiser to paint ceiling tiles at Fairfield Jr-Sr High School.

Interim Superintendent Bruce Stahly recommended the board approve the purchase of a Windscreen for Fairfield Jr-Sr High School's Baseball outfield fence from BSN sports in the amount of \$4,278.93 to be paid for out of the Athletics ECA Account and Baseball ECA Account. A motion made by Greg Kitson supported by Aaron Rink passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve the out-of-state field trip for Benton Elementary 5<sup>th</sup> Graders to travel to Chicago to the Museum of Science and Industry on March 21, 2019. Motion made by Greg Kitson supported by Trent Hostetler passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve an additional overnight stay for Winter Guard to stay in Indianapolis on February 15, 2019, to extend the overnight trip that was approved previously. Sarah Elledge made and Aaron Rink supported the motion. The motion passed unanimously.

Greg Kitson made a motion to accept the \$500 donation from Northern Indiana Johnny Poppers, Inc. for Fairfield Jr-Sr High School's FFA program. Aaron Rink seconded the motion and the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve the following FMLA leaves:

1. Elizabeth Birkey, Science Teacher at Fairfield Jr-Sr High School from approximately April 22, 2019 to the end of the 2018-2019 school year.
2. For Cally Erb, Spanish Teacher at Fairfield Jr-Sr High School from approximately March 29, 2019 to the end of the 2018-2019 school year.

Motion made by Trent Hostetler supported by Greg Kitson passed unanimously.

Aaron Rink made a motion supported by Greg Kitson to approve the 2020 graduation ceremony date for Sunday, June 7, 2020 at 2:00 p.m. The motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve the Agreement for Life Skills Teacher Pursuing Licensure in Intense Interventions. Sarah Elledge made a motion supported by Greg Kitson to approve the Agreement for Life Skills Teacher. The motion passed unanimously.

Bus Driver contracts were signed for Ina Yoder, Christena Stump, Richard Steffen, Sally Poff, Rodney Nafziger, Craig Farrington, Megan Erb, Lonnie Erb, Linda Erb, Sharon Erb, Richard Erb, Patty Fry, Kristi Miller, Victoria Gage, Heidi Kauffman, Annette Leer, Donna Miller, Lorinda Brew, Jill Miller, James Miller and Melodee Bowlby, Lorinda Brew, Lyle Garber, .

Upon proper motion and second the meeting adjourned at 7:06 p.m.

An executive session was held following the regular meeting in central office to evaluate the job performance of an individual [IC 5-14-1.5-6.1(b)(9)] & to receive information about and interview a prospective employee [IC 5-14-1.5-6.1(b) 5]. The undersigned certify that no other business was discussed.

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President

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Vice President

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Secretary

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Member

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Member