

**FAIRFIELD COMMUNITY SCHOOLS
BOARD MEETING MINUTES
May 9, 2019**

President Marilee Keim called the meeting to order with all board members present

Visitors were Amy Bertram, Teresa Zook, Carla Hochstetler, Megan Gingerich, Shanda Branneman, Danae Wirth, Janelle Martin, Devon Miller, Diane Miller, A.J. Miller, Liz Yoder, Caryn Howell, Kim Mumaw, Jeff Richendollar, Ann Carboneau, Angie Higginbotham, Lisa Firestone, Kerri Downing, Katie Downing, Mariela Pizana, Megan Davidhizar, Tricia Stilwell, Jillian Shively, Nadine Godfrey, Joey Korenstra, Nancy Haines

Janelle Martin, Music Booster Treasurer spoke to support reclassifying the position currently held by Larry Becker to reflect additional responsibilities.

Cosmetology Teacher, Lisa Firestone and Skills students were recognized by the board for their excellent work at Skills USA where Lisa Firestone received honors as USA Advisor of the year. Joey Korenstra, Culinary Arts and Katie Downing and Mariela Pizana, Cosmetology reported on their experience at Skills USA.

Danae Wirth, Monica Kegerries, Steve Thalheimer, Carla Hochstetler, Megan Gingerich, Teresa Zook, Tracy Zook, Nadine Godfrey, Jillian Shively, Trisha Stilwell and Lynette Heath were recognized for their work in helping Benton Elementary School, New Paris Elementary School and Millersburg Elementary Middle School achieve STEM Certified School status.

There were no Committee Reports

Nancy Haines, Job Pathways Advisor at Fairfield Jr-Sr High School reported on the success of the Mentorship/Internship programs at Fairfield Jr-Sr High School.

Liz Yoder, Guidance Counselor at Fairfield Jr-Sr High School reported that a number of students successfully earned dual credits this year and that even more students will be working toward dual credits for the 2019-20 school year.

Discussion items were shared by Interim Superintendent Bruce Stahly.

Dr. Stahly discussed the need for the English Language Learner Coordinator position to be full-time.

Dr Stahly also discussed the need for the board to consider a long-range site plan for the Fairfield Jr-Sr High School grounds.

Trent Hostetler made and Aaron Rink supported the following:

- a. Minutes of the April 11, 2019 meeting
- b. Claims 33476 through 33696 in the amount of \$990,029.15; payroll claims in the amount of \$874,816.24
- c. Administrative Leave
- d. There were 41 professional leave requests
- e. Approve Resignations
 1. Cally Erb – Spanish Teacher at Fairfield Jr-Sr High School
 2. Jill Byrd – English Teacher at Fairfield Jr-Sr High School
 3. Erma Mishler – Lifeskills paraprofessional at Millersburg Elementary-Middle School
 4. Ashley Cook – Special Education paraprofessional at Millersburg Elementary-Middle School

5. Emily Stair – Cook at Millersburg Elementary-Middle School
 6. Reid Kammerdiener – Fairfield Jr-Sr High School Summer Junior High Baseball Coach
 7. Troy Beachy – Fairfield Jr-Sr High School Varsity Boys Basketball Coach
 8. Joyce Anderson – New Paris Elementary School Paraprofessional
- e. Approve Employments
1. Jessica Trejo – Grade 2 Teacher at Benton Elementary School
 2. Miranda Moss – Speech Language Pathologist - Benton Elementary School, New Paris Elementary School, and Fairfield Jr-Sr High School
 3. Courtney Troyer – Grade 4 Teacher at Millersburg Elementary-Middle School
 4. Taylor Fisher – Grade 5 Teacher at Millersburg Elementary-Middle School
 5. Jenna Groff – Grade 1 Teacher at Millersburg Elementary-Middle School
 6. Summer School Paraprofessionals – Karmel Strauss, Dawn Thomas, Jessica Baucom, Loretta Sholtey, Kim Yoder
 7. Jared Miller – Fairfield Jr-Sr High School Summer Junior High Baseball Co-Coach
 8. Summer School Bus Drivers – Jill Miller, Sally Poff, & Lon Erb with Patty Fry as the substitute
 9. Niva Beachy as Summer School Special Education Paraprofessional
- f. Approve Retirements
1. Melissa Yoder – Building Secretary at Fairfield Jr-Sr High School
 2. Jane Yoder – Grade 5 Teacher at Millersburg Elementary-Middle School
 3. James Baumgartner – Grade 5 Teacher at Millersburg-Elementary Middle School

The motion passed unanimously. A copy of the professional leaves follows these minutes.

There was no old business

New Business

Business Manager Phil Menzie was absent.

Interim Superintendent Bruce Stahly presented the recommendation from Phil Menzie, Business Manager to approve the following expense items over \$20,000

1. A new Combi Oven at Fairfield Jr-Sr High School in the amount of \$26,175.34 to be paid to C&T Designs from School Lunch Funds.
2. Asphalt sealing and crack filling at New Paris Elementary School by Super Seal Inc., in the amount of \$21,334.00

Greg Kitson made and Sarah Elledge supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly presented the recommendation from Phil Menzie, Business Manager to approve the request for waiver of the requirement to offer an After-School Child Care Program for the 2019-20 school year based upon the analysis that shows that this program would be cost prohibitive. Trent Hostetler made and Greg Kitson supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly presented the recommendation from Phil Menzie, Business Manager to approve Meal Price Increases for 2019-20 based upon requirements from USDA. Prices for lunches to increase by .10 cents for Students and Adults. Adult breakfast will increase by .05 cents. Trent Hostetler made and Greg Kitson supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly presented the recommendation from Phil Menzie, Business Manager to approve application for Common School Fund Loan in the amount of \$215,213.00 for the purchase of student computers. Sarah Elledge made and Greg Kitson supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly presented the recommendation from Phil Menzie, Business Manager to approve a purchase over \$20,000 for bus cameras for the interior and stop arms to be purchased from Midwest Transit Equipment. Greg Kitson made and Aaron Rink supported the motion, the motion passed unanimously.

Assistant Superintendent, Monica Kegerreis introduced Fairfield Jr-Sr High School English Teachers Ann Carboneau and Megan Davidhizar who presented information on a Pilot Program for 10th and 11th Grade Honors Book Selection Program. Recommended that Textbook Rental Fees be used to purchase books for the program. Aaron Rink made and Greg Kitson supported the motion, the motion passed unanimously.

Assistant Superintendent, Monica Kegerreis presented information regarding HEA 1001, Section 223 Amended Kindergarten enrollment date change for inclusion in ADM count, no change to kindergarten entrance age – at least 5 by August 1. No action required.

Interim Superintendent Bruce Stahly recommended the board approve a Highly Effective Performance Stipend in the amount of \$3,000 for Dr. Steve Thalheimer for school year 2017-18 which is the same amount as 2016-17. Greg Kitson made and Aaron Rink supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve Teacher on Special Assignment positions at Benton & New Paris Elementary Schools to assist principals with walk-through evaluations. Trent Hostetler made and Greg Kitson supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve a change to a Licensed Classified Contract for Speech Language Pathologist Handbook which includes Hiring Pay Schedule. Aaron Rink made and Greg Kitson supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve a resolution adding the Speech Language Pathologist position to a Public Employee Retirement Fund (PERF) Covered Position. Trent Hostetler made and Sarah Elledge supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board table the motion for the addition of a Social Work position for corporation until next month. Trent Hostetler made and Greg Kitson supported the motion to table, the motion to table passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve changes in the athletic eligibility for these non-full-time Fairfield Students: Homeschooled, Non-Public/Non-Accredited School students, Innovative School students and Virtual School students. These changes are in-line with IHSAA eligibility guidelines. Trent Hostetler made and Sarah Elledge supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve transfer student caps as outlined below with a deadline for applications of May 31st. If caps are reached by this deadline, then there will be a random drawing for accepting students. If caps are not reached by this deadline date, then transfer students will continue to be admitted and approved on a first come basis until caps are reached or February 1, 2020 whichever comes first. All kindergarten classes will be capped at 24-25 students with the possibility of an added paraprofessional. Also recommended that the board waive any transfer tuition charges for students for the 2019-20 school year.

Benton	1 st – 6; 2 nd – 3; 3 rd – 2; 4 th – 2; 5 th – 3; 6 th - 4
New Paris	1 st – 0; 2 nd – 3; 3 rd – 7; 4 th – 7; 5 th – 8; 6 th - 12
Millersburg	1 st – 5; 2 nd – 7; 3 rd – 2; 4 th – 5; 5 th – 0

Greg Kitson made and Sarah Elledge supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve increasing FJSHS positions: Spanish position from 5/8 to full-time; Science position from 5/8 to full-time; Choir position from ½ to full-time. Greg Kitson made and Aaron Rink supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve additional paraprofessional at MEMS 5th grade due to large class size and other needs. Trent Hostetler made and Greg Kitson supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve continuing the contract with The Crossing School of Business and Entrepreneurship (alternative school). Trent Hostetler made and Aaron Rink supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve the extension of the lease with Fairfield Food Pantry. Greg Kitson made and Aaron Rink supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly recommended the board approve permission to advertise for bids for contracted bus service for Route #18. Bids are to be in by June 24, 2019 at 10:00 A.M. Sarah Elledge made and Trent Hostetler supported the motion, the motion passed unanimously.

Interim Superintendent Bruce Stahly requested the board accept a donation from the Fairfield Alumni Association to support Fairfield student athletes for approximately \$34,600 for equipment. Trent Hostetler made and Greg Kitson supported the motion, the motion passed unanimously.

Signed Previously Approved Summer School Contracts for Brittany Scheetz, Mary Jo Martin, Tracy Zook, Carla Herschberger, Ryan LeCount, Lori Wilson and Lynette Heath and Previously Approved Extra-Curricular Contracts for Nancy Haines, Doug Garrison, Newell Phebus, Michelle Vanderreyden-Yoder, Kelsey Todt, Elizabeth Yoder, Darin Holsopple.

Upon proper motion and second the meeting adjourned at 7:42 p.m.

The School Board will hold a hearing on the new superintendent's contract on Tuesday, May 14th at 6:00 P.M.

The School Board will hold a meeting on Thursday, May 23 at 7:30 AM to approve the contract for the new superintendent

The next school board meeting is scheduled for June 13, 2019 at 6:00 PM at Fairfield Community Schools Central Office.

President

Vice President

Secretary

Member

Member

