

**FAIRFIELD COMMUNITY SCHOOLS**  
**BOARD MEETING MINUTES**  
**July 11, 2019**

President Marilee Keim called the meeting to order at 6:00 p.m. with board members Sarah Elledge, Trent Hostetler, Greg Kitson, and Aaron Rink present. Also present were administrators Dr. Robert J Evans Superintendent, Monica Kegerreis Assistant Superintendent and Philip Menzie Business Manager.

Visitors were Megan Gingerich, Jason, Lori, Meghan, and Brynn Grasty, Jason Becker, Jack, Julie, and Jenna Senger, and Nick and Madison Jones.

Megan Davidhizar, English Teacher at Fairfield Jr.-Sr. High School, was mentioned for receiving a \$2000.00 grant from the Book Love Foundation to purchase books for her classroom library.

A representative from Baker Tilly, Pooja Shrestha, CPA, presented financial information for the possibility of issuing a \$2,000,000 or \$3,000,000 General Obligation bond to complete some of the major maintenance projects.

A committee report was given by Aaron Rink on the progress of Building Trades for 2019-20 school year.

Trent Hostetler made and Greg Kitson supported the motion to approve the following:

- a. Minutes of the June 13, 2019 Board Meeting
- b. Claims 33993 through 34211 in the amount of \$1,546,143.32; payroll claims in the amount of \$907,829.95.
- c. There are 3 professional leave requests
- d. Approve Resignations
  1. Scott Lehman – Music Teacher at Millersburg Elementary-Middle School
  2. Kimberly Kimlick – Media Specialist from 5 day/week position to a 2 day/week position at New Paris Elementary School
  3. Bridget Fryman – Kindergarten Paraprofessional at New Paris Elementary School
- e. Approve Retirement
  1. Peggy Hartman – PM Custodian at Millersburg Elementary-Middle School
- f. Approve Transfers
  1. Kelly Walter – from Attendance Secretary to part-time Building Office Support Service Secretary at Fairfield Jr.-Sr. High School
- g. Approve Employments
  1. Noah Hochstetler – Summer Custodian at Benton Elementary School
  2. Amanda Lester – Summer Band Instructor at Fairfield Jr.-Sr. High School
  3. Scott Lehman – Summer Band Instructor at Fairfield Jr.-Sr. High School
  4. Amanda Bilbrey – Assistant Cafeteria Manager at Millersburg Elementary-Middle School
  5. Rebecca Evans – English Teacher and Yearbook Sponsor at Fairfield Jr.-Sr. High School
  6. Kimberly Winslow – Cafeteria Worker at Millersburg Elementary-Middle School
  7. Shannon Beard – English Teacher at Fairfield Jr.-Sr. High School
  8. Amy Miller – Athletic Secretary at Fairfield Jr.-Sr. High School
  9. Jason Grasty – Principal at Fairfield Jr.-Sr. High School
  10. Katrina Whitford – Attendance Secretary at Fairfield Jr.-Sr. High School
  11. Dia Shaffer – Building Secretary at Benton Elementary School
  12. Micaela Neuhart – Kindergarten Teacher to fill temporary position at Millersburg Elementary-Middle School

The motion passed unanimously. A copy of the professional leaves follows these minutes.

Business Manager Phil Menzie recommended the board approve the following awarded bids through the Co-Op Purchasing with Region 7 Service Center:

1. Gordon Foods Service through HPS was awarded the Cafeteria Food, Supplies and Commodities bid.
2. Dean Foods/Schenkel's Dairy awarded the milk and dairy bid.
3. Aunt Millie's Baker awarded the bread and bakery bid.

Greg Kitson made a motion supported by Aaron Rink and the motion passed unanimously.

Motion made by Sarah Elledge supported by Greg Kitson to accept the \$2000 grant from Book Love Foundation and congratulate Megan Davidhizar on her achievement in receiving this for her classroom library. The motion passed unanimously.

Assistant Superintendent Monica Kegerreis recommended the board approve the use of the digital resource, Web Design: Introduction, for the Web Design course at Fairfield Jr.-Sr. High School at a cost of \$20.00 per student per year. Motion made by Greg Kitson supported by Aaron Rink passed unanimously.

Assistant Superintendent Monica Kegerreis recommended the board approve the Title I grant application in the amount of \$143,878.60. Motion made by Trent Hostetler supported by Sarah Elledge passed unanimously.

Greg Kitson made a motion supported by Sarah Elledge to approve the recommendation by Superintendent Dr. Robert Evans to award the Contracted Bus Bid to Jim Bitting at the rate of \$230.00 per day for the 2019-2020 school year. He has agreed to this rate for the next three (3) school years. The motion passed unanimously.

Trent Hostetler made and Greg Kitson supported the motion to approve the 2019-2020 athletic coaches. The motion passed unanimously.

Superintendent Dr. Robert Evans recommended the board approve an additional one-year rollover of administrator contracts for the following administrators who are continuing in their roles from last year: Assistant Superintendent Monica Kegerreis, Business Manager Phil Menzie, Special Education and Testing Coordinator Shanda Branneman, BES Principal Carla Hochstetler, MEMS Principal Teresa Zook, NPE Principal Megan Gingerich, FJSHS Assistant Principal Nicholas Jones, FJSHS Assistant Principal Moises Trejo, and Athletic Director Mark Hofer. Motion made by Greg Kitson and supported by Aaron Rink passed unanimously.

Administrator contracts were signed for Monica Kegerreis, Philip Menzie, Shanda Branneman, Megan Gingerich, Carla Hochstetler, Nicholas Jones, Moises Trejo, Teresa Zook, and Jason Grasty.

Extra Curricular contracts were signed for Amanda Lester and Scott Lehman.

Upon proper motion and second the meeting adjourned at 6:33 p.m.

An executive session was held prior to the regular meeting at 5:00 p.m. in central office to evaluate the job performance of an individual [IC 5-14-1.5-6.1(b)9] The undersigned certify that no other business was discussed.

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President

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Vice President

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Secretary

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Member

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Member