

FAIRFIELD COMMUNITY SCHOOLS
BOARD MEETING MINUTES
July 12, 2018

President Trent Hostetler called the meeting to order with all board members present except Kevin Miller.

Visitors were Amy Bertram and Megan Gingerich.

Education Reports:

Marilee Keim made and Greg Kitson supported the motion to approve the following:

- a. Minutes of the June 7, 2018 Meeting
- b. Claims 31699 through 31856 in the amount of \$1,112,804.89; payroll claims in the amount of \$945,909.85.
- c. There are 9 professional leave requests
- d. Approve Resignations
 1. Andrew England – Technology Director
 2. Nicholas Jones – 8th Grade Head Football Coach at Fairfield Jr-Sr High School
 3. Terri Masters – Work-Based Learning Coordinator at Fairfield Jr-Sr High School
 4. Brian Wenzel – Math Teacher at Fairfield Jr-Sr High School
 5. Karen Gill – Cook and Crossing Guard at Millersburg Elementary-Middle School
- e. Approve Transfers
 1. Christopher Mohrbach – from Network Systems Administrator to Technology Director
- f. Approve Employment
 1. Mackenzie Bobeck – Junior High Girls Track Coach at Fairfield Jr-Sr High School (Spring 2018 and 2019)
 2. Megan Egolf – Preschool Teacher at New Paris Elementary School
 3. Bryan Fisher – Jr. High Science Teacher (.5 FTE) at Fairfield Jr-Sr High School
 4. Courtney Herschberger – Assistant Volleyball Coach at Fairfield Jr-Sr High School
 5. Kirt Hunsberger – Head Boys Cross Country Coach at Fairfield Jr-Sr High School
 6. Timothy Little - Third Shift Custodian at Fairfield Jr-Sr High School
 7. Alexis Shermerhorn – Paraprofessional Assigned to Student at Millersburg Elementary-Middle School
 8. Julie Schumacher – Jr. High Math Teacher at Fairfield Jr-Sr High School
 9. Jaime Stack – Assistant Volleyball Coach at Fairfield Jr-Sr High School
 10. Jacob Tucker – Jr High Social Studies Teacher at Fairfield Jr-Sr High School
 11. Gene Willard – 8th Grade Head Football Coach at Fairfield Jr-Sr High School
 12. Jeremy Coppes – High School Assistant Football Coach at Fairfield Jr-Sr High School
 13. Bryan Fisher – High School Assistant Football Coach at Fairfield Jr-Sr High School
 14. Scott Lancaster – High School Assistant Football Coach at Fairfield Jr-Sr High School

The motion passed unanimously. A copy of the professional leaves follows these minutes.

Old Business:

Since the quotes for the Fairfield Jr-Sr High School drive project came back in June twice as high as budgeted and expected, Superintendent Steve Thalheimer suggested the board requote for the FJSHS Drive Project late in the fall for next summer in order to obtain more reasonable pricing.

New Business:

Business Manager Phil Menzie recommended for approval the purchase of tables and installation in the amount of \$21,012.46 for the cafeteria at Millersburg Elementary-Middle School to be paid out of the School Lunch Fund. Greg Kitson made, Wayne Miller seconded the motion, the motion passed unanimously.

Business Manager Phil Menzie recommended for approval the purchase of 140 laptop computers from CDW-G in the amount of \$52,780.00 for incoming ninth graders at Fairfield Jr-Sr High School to be paid out of the Capital Projects Fund. Greg Kitson made, Wayne Miller seconded the motion, the motion passed unanimously.

Business Manager Phil Menzie recommended for approval the purchase of 55 laptop computers from CDW-G in the amount of \$61,963.55 for staff at Fairfield Jr-Sr High School to be paid out of the Capital Projects Fund. Wayne Miller made, Marilee Keim seconded the motion, the motion passed unanimously.

Business Manager Phil Menzie recommended for approval the following awarded bids through the Region 7 Service Center:

1. Dean Foods/Schenkel's Dairy awarded the milk and dairy bid.
2. Aunt Millie's Baker awarded the bread and bakery bid.

Marilee Keim made, Wayne Miller seconded the motion, the motion passed unanimously.

Per the state school lunch waiver, Business Manager Phil Menzie recommended approval to not raise the school lunch prices and keep them the same for 2018-2019 school year. Greg Kitson made, Marilee Keim seconded the motion, the motion passed unanimously.

Business Manager Phil Menzie presented to the board a budget preview of the state fund account changes to school budgeting.

Superintendent Steve Thalheimer recommended the board vote to uphold or not to uphold the expulsion appeal for Case #2018g. Wayne Miller made motion to uphold the expulsion decision and Greg Kitson seconded the motion. The motion passed unanimously to uphold the decision.

Superintendent Steve Thalheimer requested board approval for the Title I grant application in the amount of \$155,703.84. Marilee Keim made, Wayne Miller seconded the motion, the motion passed unanimously.

Motion made by Greg Kitson supported by Marilee Keim approved the recommendation by Superintendent Steve Thalheimer to award the Contracted Bus Bid for Route 18 to Jim Bitting at the rate of \$228.00 per day for the 2018-2019 school year. The motion pass unanimously.

Wayne Miller made and Marilee Keim supported the motion to approve the 2018-2019 athletic coaches. The motion passed unanimously.

Superintendent Steve Thalheimer requested board approval to move the current PE position at Benton Elementary School from a .5 to a .6 position in order to better accommodate scheduling. Greg Kitson made, Marilee Keim seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve an additional one-year rollover of administrator contracts to July 31, 2020, with a 1.5% performance pay increase to go into effect August 1, 2018 for the following administrators who are continuing in their roles from last year: Business Manager Phil Menzie, FJSHS Principal Amy Bertram, MEMS Principal Teresa Zook, Athletic Direct Mark Hofer, and FJSHS Assistant Principal Nicholas Jones. Greg Kitson made, Wayne Miller seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer requested approval of the revisions to the F-TASS plan and approval of the Teacher Appreciation Grant Policy. Wayne Miller made, Greg Kitson seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended approval per Policy 9700.01 for the athletic trainer agreement with Goshen Orthopedics. Marilee Keim made, Wayne Miller seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the New Paris Elementary Preschool Parent Information Guide for 2018-2019. Marilee Keim made, Wayne Miller seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the out-of-state field trip for Millersburg Middle-Elementary School's 8th Grade trip to Swiss Valley Ski Resort in Michigan on January 14, 2019. Wayne Miller made, Greg Kitson seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the adoption of the novel *Their Eyes Are Watching God*, by Zora Neale Hurston, an additional literature piece to be added to the AP Language and Composition course at Fairfield Jr-Sr High School. Marilee Keim made, Wayne Miller seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended approval to move the current Computer Paraprofessional position from part-time to full-time at Fairfield Jr-Sr High School due to the building being 1:1. Wayne Miller made, Greg Kitson seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer recommended approval of Shanda Branneman's request for a Speech-Language Pathologist through contracted services with Cumberland Therapy Services for the Millersburg Elementary-Middle School, private and homeschooled students. Greg Kitson made, Wayne Miller seconded the motion, the motion passed unanimously.

Superintendent Steve Thalheimer presented the first reading on NEOLA Policy updates.

Previously approved Administrator contracts were signed for Philip Menzie, Shanda Branneman, Amy Bertram, Mark Hofer, Megan Gingerich, Carla Hochstetler, and Teresa Zook. Teacher contracts were signed for Heather Goss. Extra Curricular contracts were signed for Heather Goss, Jonathan Carr, Reid Kammerdiener, Scott Lehman, Amanda Lester, Timothy Miller and Carrie Shank. Summer School Bus Driver contract was signed for Heidi Kaufman.

Upon proper motion and second the meeting adjourned at 6:36 p.m.

President

Vice President

Secretary

Member

Member