

**FAIRFIELD COMMUNITY SCHOOLS  
BOARD MEETING MINUTES  
November 8, 2018**

President Trent Hostetler called the meeting to order with all board members present. Visitors were Aaron Rink, Sarah & Chris Elledge, Shanda Breneman, Amy Bertram, Nicholas Jones, Moises Trejo, Janelle Martin, Teresa Zook, Carla Hochstetler, Megan Gingerich and Isabelle Yoder.

Visitor Janelle Martin mentioned the upcoming Music Booster Auction this weekend.

An education report was presented by Isabelle Yoder, a student at Fairfield Jr.-Sr. High School, on “It Starts With Us” student-led program.

An education report was presented by Superintendent Dr. Steve Thalheimer and Building Administrators regarding the results of the Panorama IDOE Survey.

Marilee Keim made and Greg Kitson supported the motion to approve the following:

- a. Minutes of the October 11, 2018 Board Meeting
- b. Claims 32381 through 32559 in the amount of \$899,121.96; payroll claims in the amount of \$928,346.78.
- c. There are 80 professional leave requests
- d. Approve Resignations
  1. Hannah Toole – Fourth Grade Educational Assistant at Millersburg Elementary-Middle School
- e. Approve Termination –
  1. Crystal Gilbert – Paraprofessional Assigned to Student at Millersburg Elementary-Middle School
- f. Approve Employments
  1. Angie Culp – Activity Code Tutor at Fairfield Jr.-Sr. High School
  2. Rebecca Donat – EL Educational Assistant at Millersburg Elementary-Middle School
  3. Jason Goon – JH Boys Basketball Coach at Fairfield Jr.-Sr. High School
  4. Anna Pickett – JH Cheerleading Coach at Fairfield Jr.-Sr. High School
  5. Matthew Thacker – Head Track Coach at Fairfield Jr.-Sr. High School
  6. Jane Yoder – Assistant Musical Director B at Fairfield Jr.-Sr. High School
  7. Kimberly Yoder – Cafeteria Worker at Millersburg Elementary-Middle School
  8. Jacob Zehr – Assistant Choir Director and Assistant Musical Director A at Fairfield Jr.-Sr. High School
  9. Amanda Heltness – Educational Assistant to a Student at Millersburg Elementary-Middle School
  10. Jared Miller – Boys 5<sup>th</sup>/6<sup>th</sup> Grade Intramural Basketball (Volunteer)

The motion passed unanimously. A copy of the professional leaves follows these minutes.

Business Manager Phil Menzie requested permission to purchase Komputrol’s web-based financial software package in the amount of \$56,100 to be paid out of the Capital Projects fund. Greg Kitson made and Kevin Miller supported the motion; the motion passed unanimously.

Assistant Superintendent Monica Kegerreis presented the ISTEP scores and gave an update on Professional Development.

Superintendent Steve Thalheimer recommended the board approve the evaluation rating results for the certified staff on the list provided for the 2017-2018 school year. Per the 2017-2018 Master Contract

Agreement the Performance Pay stipends will be paid out November 30, 2018. Wayne Miller made and Marilee Keim supported the motion and the motion passed unanimously. A copy follows these minutes.

Superintendent Steve Thalheimer recommended the board approve a 3% wage increase to the non-certified/support staff wage scale for 2019 calendar year. A motion made by Kevin Miller supported by Greg Kitson passed unanimously. A copy follows these minutes.

Superintendent Steve Thalheimer recommended the board approve the increase of four (4) additional days to the nurses assigned days beginning with the nurse's agreements in January 2019. A motion made by Greg Kitson was supported by Marilee Keim. The motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the increased hours for two educational assistant positions at Millersburg Elementary-Middle School to 7.5 hours per day to bring them into alignment with others. Wayne Miller made and Kevin Miller supported the motion, and the motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the following FMLA leaves:

1. Tim Leer, Director of Maintenance from November 15, 2018 until December 27, 2018;
2. Michele Vander Reyden-Yoder, School Counselor at Fairfield Jr.-Sr. High School be extended to November 30, 2018; and
3. Deb Wilson, Educational Assistant at New Paris Elementary School from October 15, 2018 through January 7, 2019.

A motion made by Marilee Keim, supported by Kevin Miller passed unanimously.

Superintendent Steve Thalheimer recommended approval for the donation of an ecosystem pond supplies and labor from Premier Aquascapes and MEMS PTO in the value of nearly \$4500 as a memorial for a student at Millersburg Elementary-Middle School. Motion made by Greg Kitson and supported by Wayne Miller passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the following overnight field trips as follows:

1. Girls Varsity Basketball team at Fairfield Jr.-Sr. High School to travel to Banker's Life Fieldhouse in Indianapolis with stays on December 28 and potentially December 27, 2018;
2. Elementary Honors Choir to travel to the IMEA Convention at Fort Wayne on January 17, 2019.

Motion made by Kevin Miller and supported by Wayne Miller passed unanimously.

Marilee Keim made and Wayne Miller supported the motion to approve the 2019 board meeting dates presented by Superintendent Steve Thalheimer. The motion passed unanimously. A copy follows these minutes.

Contracts were signed for Danae Wirth, Tonnya Beck, Christina Hershberger, Andrea Cripe, Mackenzie Campbell, Britani Dyksen, Peggy Fisher, Kelsey Frey, Stacey Garrett, Jeffrey Hershberger, Amber Higginbotham, Lesley Jones, Lindsay Kauffman, Aubrey Kilgore, Amanda Lester, Jacinda Metz, Kristin Mikel-Pittman, Kaitlyn Morriscal, Charlotte Oswald, Stacy Parcell, Marlys Prough, Jillian Shively, Michelle Slaven, Brooke Steffen, Tricia Stilwell, Dawn Mast, Elizabeth Wogoman, Elizabeth D Yoder, James Baumgartner, Megan Bontrager, Cynthia Chupp, Andrew Davidhizar, Margaret Dobler, Morgan Eck, Timothy Eichorst, Julie Fisher, Andrea Ganger, Amy Garber, Nadine Godfrey, Sarah Hammer, Rebekah Miller, Scott Herbert, Miriam Hoover, Jennifer Johnson, Sheila Johnson, Judith Kalich, Lesley Lashley, Scott Lehman, Mary Jo Martin, Elaine Miller, Amy Nelson, Benjamin Peery, Amber Radermacher, Brittany Scheetz, Anna Schieber, Jennifer Snider, Rachel Stiver, Rebecca Tarman, Dawn Thomas, Jane Yoder, Tracy Zook, Audra Blasio, Chanelle Blucker, Melissa Carl, Megan Egolf, Dana England, Lisa Fritchley, Matthew Garber, Elizabeth Gidman, Samuel Godfrey, Michelle Griffith,

Timothy Haines, Lynette Heath, Tonya Howe, Lois Mast, Rhoda McFarland, Jennifer Metzler, Karen Miller, Leah Miller, Melissa Miller, Stephanie Miller, Kaitlin Moya, Alexa Olson, Madeleine Owens, Michelle Sanchez, Judith Scheets, Charlotte Stilwell, Leslie Tinsley, Lori Wilson, Kimberly R Yoder, Kim Amor, Troy Beachy, Bruce Bergdall, Taryn Bergman, Elizabeth Birkey, Cynthia Birr, Rachael Bush, Jill Byrd, Anna Carboneau, Amy Charlwood, Megan Davidhizar, Cally Erb, Michael Filbrun, Lisa Firestone, Bryan Fisher, Timmy Fritz, Brodie Garber, Kaylene Garber, Jonathan Gigler, Heather Goss, Tamela Helfers, Carla Herschberger, Angela Higginbotham, Darin Holsopple, James Jones, Lindsey Jones, Benjamin Kambs, Breana Kambs, Ryan LeCount, Jeffrey McClure, Sarah McKee, Deborah McKissick, David Moore, Mykayla Neilson, Stephen Proctor, Carrie Replogle, Veronica Rice, Richard Rossini, Troy Sands, Jennifer Schafer, Dennis Schooley, Julie Schumacher, Wendi Sparks, Matthew Thacker, Candice Tobias, Kelsey Todt, Jacob Tucker, Jeffrey Ulrich, Michelle Vander Reyden-Yoder, Shannon Wetzel-Gall, Erin Wikoff, Eugene Willard, Elizabeth A Yoder, and Jacob Zehr.

Extra-curricular Contracts was signed for Stacey Garrett, Aubrey Kilgore, Lee Kilgore, Amanda Lester, Danae Wirth, Michelle Griffith, Lynette Heath, Karen Miller, Judith Scheets, Larry Becker, Jessica Dunlap, Kim Amor, Bruce Bergdall, Elizabeth Birkey, Amy Charlwood, Megan Davidhizar, Lisa Firestone, Tim Fritz, Jonathan Gigler, Heather Goss, Angela Higginbotham, James Jones, Benjamin Kambs, Breana Kambs, Ryan LeCount, David Moore, Carrie Replogle, Veronica Rice, Richard Rossini, Dennis Schooley, Julie Schumacher, Wendi Sparks, Candice Tobias, Kelsey Todt, Jacob Tucker, Jeffrey Ulrich, Michelle Vanderreyden-Yoder, Shannon Wetzel-Gall, Erin Wikoff, Jacob Zehr, Carmen Cunningham, Timothy Eichorst, Scott Herbert, Benjamin Peery, Kyle Marsh, Jacob Sleek, Jenny Buckholz, and Wesley Meier.

Upon proper motion and second the meeting adjourned at 7:07 p.m.

An executive session was held prior the regular meeting in central office to discuss job performance evaluation of the superintendent [IC 5-14-1.5-6.1(b)(9)]. The undersigned certify that no other business was discussed.

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President

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Vice President

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Secretary

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Member

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Member