

**FAIRFIELD COMMUNITY SCHOOLS
BOARD MEETING MINUTES
December 13, 2018**

President Trent Hostetler called the meeting to order with all board members present.

Visitors were Amy Bertram, Carla Hochstetler, Teresa Zook, Donna Miller, Violet Miller, Sarah Elledge, Andrea Thalheimer, Aaron Rink, Jason Becker, Brian Wogoman, Liz Wogoman, & Shanda Branneman

There were no Education or Committee Reports.

Wayne Miller made and Kevin Miller supported the motion to approve the following:

- a. Minutes of the November 8, 2018 Board Meeting
- b. Claims 32560 through 32740 in the amount of \$4,216,168.62; payroll claims in the amount of \$962,896.37.
- c. There were 24 professional leave requests
- d. Approve Resignations
 1. Alison Hartzler –Educational Assistant in Life Skills at Millersburg Elementary-Middle School
- e. Approve Transfers –
 1. Kim Yoder from Cafeteria Worker to Education Assistant at Millersburg Elementary-Middle School
- f. Approve Employments
 1. Jacquelyn Graber - Educational Assistant at Millersburg Elementary-Middle School
 2. Kyle Marsh – Jr. High Assistant Wrestling Coach at Fairfield Jr.-Sr. High School
 3. Brooke Riley – Competition B Girls 5th/6th Girls Basketball Coach at Millersburg Elementary-Middle School
 4. Eugene Willard – Jr High Wrestling Head Coach at Fairfield Jr.-Sr. High School
 5. Angela Hunley – Cafeteria Worker at Millersburg Elementary-Middle School
- g. Approve Termination –
 1. Ricky Clark – Custodian at Millersburg Elementary-Middle School

The motion passed unanimously. A copy of the professional leaves follows these minutes.

Business Manager Phil Menzie was absent.

Superintendent Steve Thalheimer presented the recommendation from Phil Menzie, Business Manager, to approve the 2019 fuel bid from Ceres Solutions with the price of \$1.909 for gasoline and \$2.279 for diesel. Greg Kitson made and Wayne Miller supported the motion and the motion passed unanimously.

Superintendent Steve Thalheimer presented the recommendation from Phil Menzie, Business Manager, to make the appropriate transfers to balance the accounts at the end of the calendar year to ensure all accounts are in a positive position and to establish encumbrances for 2019. Greg Kitson made and Wayne Miller supported the motion, the motion passed unanimously.

Superintendent Steve Thalheimer presented the recommendation from Phil Menzie, Business Manager, that the board approve the purchase from Griffen Plumbing & Heating in the amount of \$29,626 to replace the main water heater at Millersburg Elementary-Middle School. Motion made by Kevin Miller, supported by Greg Kitson passed unanimously.

Assistant Superintendent Monica Kegerreis had no items of business to report.

Superintendent Steve Thalheimer presented the first reading on NEOLA Policy updates.

Greg Kitson made and Wayne Miller supported the recommendation from Superintendent Steve Thalheimer to increase the part-time night custodial position at Millersburg Elementary-Middle School to a full-time night custodial position. The motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve Beth LeCount for the full-time custodian position at Millersburg Elementary-Middle School. Motion made by Wayne Miller, supported by Greg Kitson, the motion passed unanimously.

Kevin Miller made and Greg Kitson supported the recommendation from Superintendent Steve Thalheimer to approve the FMLA extensions for Amy Anderson, custodian at Fairfield Jr.-Sr. High School, from September 10 to December 3, 2018; and for Julie Wuthrich, paraprofessional at Fairfield Jr.-Sr. High School, from November 26, 2018 to January 7, 2019. The motion passed unanimously.

Superintendent Steve Thalheimer recommended the board approve the following out-of-state field trips:

1. Amend the Swiss Valley ski trip on January 24, 2019, to include 7th & 8th grade at Millersburg Elementary-Middle School; and
2. New Paris 6th Graders to travel to Chicago on April 18, 2019.

Motion made by Greg Kitson supported by Kevin Miller passed unanimously.

Board President Trent Hostetler recommended the board approve the Highly Effective rating for Superintendent Steve Thalheimer as determined from the executive session employee evaluation in November. Motion made by Greg Kitson supported by Wayne Miller passed unanimously.

Superintendent Steve Thalheimer recommended the board approve his resignation effective December 31, 2018. Wayne Miller made, supported by Kevin Miller, the motion passed unanimously.

Superintendent Steve Thalheimer recognized Kevin Miller for his 4 years of service on the board, and presented Wayne Miller with a clock for his 20 years of service on the board.

President Trent Hostetler announced that Dr. Bruce Stahly will be the interim Superintendent, and that there will be a public hearing on his contract on December 26th at 6:00 P.M.

Extra-curricular contracts were signed for Jane Yoder, Jason Goon, Matthew Thacker, Anna Pickett, and Jacob Zehr.

Upon proper motion and second the meeting adjourned at 6:27 p.m.

President

Vice President

Secretary

Member

Member