

2018-2019

MASTER CONTRACT

OF

ITEMS AGREEABLE

between

The Board of School Trustees
of the Fairfield Community School District
of Elkhart County, Indiana

and

The Fairfield Educators Association
of Fairfield Community School District
of Elkhart County, Indiana



October 11, 2018

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**Master Contract
2018-2019
Fairfield Community Schools and The Fairfield Educators Association**

ARTICLE I. Recognition

- a. The Fairfield Educators Association, hereinafter called the "Association," is hereby recognized by the Fairfield Community Schools Board of Trustees, hereinafter called the "Board," as exclusive representative for certificated employees. Both parties agree that this Contract sets forth the terms and conditions to which each party agrees to be bound, and that such agreement has been reached voluntarily without undue or unlawful coercion or force by either party.
- b. Definitions.
 - i. The term "Teacher," when used in the contract shall refer to all certificated personnel employed by the Board except those positions that do not require a license or permit to teach. Further exception would apply to the Superintendent, Assistant Superintendent, Administrative Assistants (non-teaching positions), Principals, Assistant Principals, and Athletic Director.
 - ii. The terms "Board" and "Association" shall include authorized officers, representatives, and agents.
 - iii. The term "School Corporation," when used in this Contract, shall refer to the Fairfield Community Schools of the County of Elkhart of the State of Indiana.
 - iv. When references are made to male teachers in the Contract, it also includes female teachers.

ARTICLE II. Teacher and Association Rights

- a. This Contract supersedes and cancels all previous agreements whether verbal or written between the School Corporation and the Association as well as any alleged past practices of the School Corporation and this Contract constitutes the entire agreement between the parties.
- b. Any individual contract between the Board and an individual teacher shall be consistent with the terms and conditions of this Contract.
- c. If any provisions of this Contract or any application of this contract to any employee or group of employees is held to be contrary to law, then such provision or application shall not be deemed valid.
- d. The Board will grant to the Association president, or to his designee if approved by the Superintendent, four (4) paid Association leave days for the purpose of attending to Association business, in accordance with the rules governing personal leave, and the Association shall reimburse the Board for the cost of a substitute teacher.
- e. The Board will continue to grant teachers the right to any other payroll deduction program now in existence or outlined in administrative guidelines.

ARTICLE III. Compensation

- a. The salary range prior to any increases under this agreement is \$33,550 and \$66,000. Newly-hired teachers will be placed on the compensation plan set forth in Appendix "A2" based on degree and years of experience at an accredited school(s). Teachers hired from outside the district will have only years rated as Effective and Highly Effective by the prior district(s), if such ratings are available, count toward experience for placement on the compensation plan. Teachers hired into the district may voluntarily opt to have the School Corporation disregard any or all years of experience in order to be placed on the compensation plan at a lower amount. Teachers' degrees earned before July 1, 2011, will be honored. A teacher who has earned a Training Increment above the compensation plan (Article V, Section c of 2011-2013 contract) under previous contract(s) will have this amount honored as part of that teacher's base salary from this point forward. After a teacher has entered into a contract and death occurs the amount of pay accrued by the employee for days worked shall be made payable to the estate of the deceased.
- b. The extra duty compensation plan is found in Appendices "B1/B2". For non-athletic, non-music, non-co-curricular positions [i.e., academic competition coaching, club sponsorship, activity sponsorship] a teacher will complete the Extra Duty Verification Form developed by the FEA. The front side of the form will be completed at the beginning of each school year indicating how this extra duty role will benefit students. The reverse side will be completed by the end of the school year or upon completion of the activity schedule/season with verification of activities and rosters of students served. This form signed by the Principal and Superintendent will serve to verify the issuance of the extra duty pay.
- c. A teacher who is required, at the specific request of the School Corporation, to use his/her own automobile in pursuance of assigned school duties, except for athletic events, shall be reimbursed at the then existing mileage rate approved by the Internal Revenue Service for business use of an automobile. The rate shall be adjusted during the year as the IRS changes the rate.
- d. A teacher, who upon the request of an administrator, voluntarily forfeits a preparatory period of at least 45 minutes to provide coverage for another teacher shall be paid \$20 per lost prep period for this ancillary duty. A teacher who forfeits a preparatory period of at least 30 minutes to provide coverage for another teacher shall be paid \$15 per lost prep period for this ancillary duty.
- e. The teacher's salary will be divided into twenty-six (26) equal pays. Paydays will be every other Friday beginning with the first pay Friday after teachers begin their contract but no longer than two weeks. There shall be no more than 26 pays in a calendar year. The teacher has the option of receiving all the unpaid balance at the end of June provided the business office is notified by May 1st. Teachers retiring at the end of a school year must take the lump sum payout of the contract at the end of June. The business office will provide the request form for June payout by the first paycheck in April.

f. **Compensation Model: Increase to Teacher Base Salary**

Fairfield Community Schools recognizes that teachers with proven records of effectiveness are pivotal to the Academic Needs of Students and their continued achievement. Therefore, teachers deserve a steady and predictable schedule of compensation. Toward this end, Fairfield established an Effectiveness Salary Schedule (Appendix "A1") onto which teachers move after receiving ratings of Effective or Highly Effective within the district. Teachers rated Improvement Necessary or Ineffective are not eligible for salary increases or stipends. Each year movement up a level or multiple levels on the Effectiveness Schedule will be negotiated between the Association and the Board. Increments between the lettered effectiveness levels in Appendix "A1" are a consistent \$550.

Scoring Units

To be placed on the Effectiveness Schedule or to be eligible to move up the Effectiveness Schedule once placed there, a teacher needs to accumulate at least three (3) units. Units are earned as follows:

Effectiveness Rating (66.7% of units)

Earning an Effective or Highly Effective rating from Fairfield Community Schools = 2 units

Earning any rating of Ineffective or Improvement Necessary = 0 units

Experience (33.3% of units)

Previous year teaching at Fairfield Community Schools for 120 days for which the teacher receives an Effectiveness Rating = 1 unit

Year experience teaching at another school district the previous year or teaching fewer than 120 days = 0 units

Three (3) units are acquired by adding the 2 units from Effectiveness Rating to the 1 unit from Experience. Teachers who establish the appropriate number of units move to the Effectiveness Schedule at the effectiveness level one level higher than their current base salary and any additional levels negotiated. Subsequent moves on the Effectiveness Schedule require at least 3 units. Once a teacher moves to the Effectiveness Schedule but does not earn the appropriate number of units, the teacher stays at the current effectiveness level on the Effectiveness Schedule until the appropriate number of units are earned. Teachers taking a leave of absence that prevents them from obtaining an Effectiveness Rating also stay at the current effectiveness level and resume accumulating points upon returning the next school year.

For the 2018-2019 school year, teachers will move onto the Effectiveness Scale or will advance up levels on the Effectiveness Scale the following ways:

- A. Teachers with 2 points from their one Effectiveness Rating with Fairfield Schools added to 1 point from a year of Experience for a total of 3 points will move on the Effectiveness Schedule to the level next highest above their current base salary.
- B. Teachers with 2 Effectiveness Ratings from Fairfield Schools will have 4 points from their 2 X 2 points for the Effectiveness Rating factor and those 4 points will be added to the 1 point of Experience for a total of 5 points. Teachers with 5 points will move two levels on the Effectiveness Scale, one being a move directly above their current base salary plus one additional level. The 2 Effectiveness Ratings necessary for this move must be consecutive and include one immediately prior with Fairfield to the most recent evaluation with Fairfield Schools.
- C. Academic Needs of Students and Pay Increase Differential: In order to provide students with the most highly qualified instructors possible, it is imperative for the

district to be competitive. Teachers who fall below the regional average among comparable teaching cohorts are at a greater probability of leaving the district or the teaching profession in general, thus leaving students' academic needs at risk. Teachers in Fairfield Community Schools, except those currently at Level FFF or above on the Effectiveness Schedule, are below the level of compensation at which new teachers would be hired into the district, a level which is marginally competitive with other districts. Academic Needs of Students requires retention of excellent teaching staff falling within this group. Therefore, the parties agree to the below differential in pay increases:

- a. Teachers with 3 Effectiveness Ratings from Fairfield Schools who are above Level FFF will have obtained 6 points from their 3 X 2 points for the Effectiveness Rating, and those 6 points will be added to the 1 point of Experience for a total of 7 points. Teachers already on the Effectiveness Schedule who have achieved 7 units and are at or above Level FFF on the Effectiveness Schedule will move 2 levels on the Effectiveness Schedule, one level being a move up the scale at the amount directly above their current base salary plus one additional level. The 3 Effectiveness Ratings necessary for this move must be consecutive and include two immediately prior with Fairfield to the most recent evaluation with Fairfield Schools.
- b. Teachers with 3 Effectiveness Ratings from Fairfield Schools who are below Level FFF will have obtained 6 points from their 3 X 2 points for the Effectiveness Rating factor, and those 6 points will be added to the 1 point of Experience for a total of 7 points. Therefore, the parties agree that teachers already on the Effectiveness Schedule who have achieved 7 units and are below Level FFF on the Effectiveness Schedule will move 3 levels on the Effectiveness Schedule, one level being a move up the scale at the amount directly above their current base salary plus two additional levels. The 3 Effectiveness Ratings necessary for this move must be consecutive and include two immediately prior with Fairfield to the most recent evaluation with Fairfield School.

For the 2018-2019 school year, \$207,300 will be allocated for compensation. The amount needed to move teachers on the Effectiveness Schedule and to move teachers up levels on the Effectiveness Schedule will be deducted from the \$207,300 first and all remaining monies will be used as a one-time Performance Pay Stipend not added to their base pay for the coming year. Any funds otherwise allocated for teachers rated Ineffective or Improvement Necessary will be distributed to all teachers rated Effective or Highly Effective with these stipends. Not subject to bargaining, Performance Pay Stipends given out by the district are distributed by the Distribution Model in Section g below. Any stipends are not bargained; however, leadership, education and experience, and effectiveness rating are all factored into the method of distribution to honor those factors and Section g is provided for informational purposes.

g. Performance Pay Stipend Distribution [These stipends were not bargained.]

i. Categories and Weights for Performance Pay Stipend

Total Education & Experience	33%
Education	15%
Experience	18%
Teacher Effectiveness Rating	42%
Teacher Leadership Roles	<u>25%</u>
	100%

ii. Category Lanes and Explanations for Performance Pay Stipend Distribution

In each of the categories used for teacher compensation, the percentage limits reflect the highest attained level, or index, for that category. For lower levels of education and experience, for school and district leadership roles, and for an Effective TER rather than Highly Effective, the percentages are adjusted down or tiered according to the following scales:

Education: The following scale applies to a certified teacher who teaches 120 days of the school year.

<u>Degree</u>	<u>Percentage</u>
BA/MA with emergency permit	8%
BA or vocational equivalent	12%
MA or vocational equivalent	15%

Grandfather Clause for Education: Indiana Code 20-28-9-1.5(a) requires that a teacher who started course work for an advanced degree before July 1, 2011 receive the compensation increase, increment, or raise for that advanced degree. This course work must be completed before September 2, 2014. The provisions and procedures described in the collective bargaining agreement in place on July 1, 2012, or upon the expiration of a contract in existence on July 1, 2011, whichever is earlier, should be referenced to establish the compensation increase, increment, or raise a teacher will earn upon completion.

Vocational Equivalents: Vocational teachers who hold a license to teach may have been granted that license based on work experience rather than college credits. A teacher hired with a vocational license and no experience will be placed at the BA 0 level. If that teacher is coming from an accredited school, then the years of experience from that school will be honored. Vocational teachers shall qualify to be placed on the Master’s tier with their same level of teaching experience tier according to the following:

- a. complete 400 hours of related instruction after being hired on the BA tier
- b. document all hours from official transcripts or training verifications and submit to Superintendent for review by August 1 for that teaching year.

Experience: Experience percentages are recognized for full-time employment per these lanes:

Years	<u>0-2</u>	<u>3-5</u>	<u>6-10</u>	<u>11-15</u>	<u>16+</u>
Percentage	6%	9%	12%	15%	18%

Teacher Effectiveness Rating (TER): Based on a teacher’s overall rating as conducted under IC 20-28-11.5, he/she will receive the following:

Highly Effective	42%
Effective	37%
Improvement Necessary	0%
Ineffective	0%

Teachers rated in the bottom two categories (Improvement Necessary or Ineffective) cannot receive a performance pay increase of any kind. Monies allocated for teachers in the lower two categories will be reallocated to the stipend amount for all teachers rated Effective or Highly Effective. This provision shall not be construed nor shall it operate to decrease the salary of a teacher below what that teacher was earning at Fairfield Community Schools on or before July 1, 2012.

Teacher Leadership Roles: Leadership roles are determined according to the following lists which reflect the higher tier of state or national leadership and a second tier for district-level or school-level leadership. Teachers are to verify leadership role assignments with building principals, and any leadership role not explicitly listed here needs to be proposed by the building principal and approved by the superintendent on the approved Teacher

Leadership Role Verification Form. Once a leadership position is approved by the superintendent, the teacher is expected to serve in that role as a leader among teacher peers for that school year in the way outlined on that verification form. At the completion of the year or the duties, the teacher then resubmits the form with verification that the leadership role was fulfilled; the building principal and/or the superintendent signs off to indicate the leadership role was successfully completed. Two or more leadership roles combined within the lower tier move the educator to the higher leadership tier in a “trade-up” system.

Sample leadership roles include, but are not limited to:

- 25% Tier:
 - National Board Certified Teacher
 - National Certification for Counselors
 - National Certification for Therapists
 - Recognition by USDOE
 - Recognition by IDOE
 - Recognition by content or developmental level professional organization
 - Recognition by college/university
 - Publication in state or national journal
 - Publication in book or part of book
 - Presenter at national, state, or regional conference
 - Chair/Co-Chair for Advance-Ed Site Visit Team evaluating another school/district
 - Two or more leadership roles from the 20% Tier
- 20% Tier:
 - On-going staff development role for district/leading workshops, book study, or action research
 - Mentoring a colleague per principal request
 - Mentoring a beginning teacher
 - Supervising a student teacher
 - Active participation in district-level committee (curriculum, appraisal oversight, insurance, broad-based planning for high ability)
 - Instructional coaching for district initiatives
 - District accreditation committee service
 - Chair/Co-Chair/Member for School Improvement Team
 - Chair/Co-Chair for Advance-Ed Team for FCS school
 - Member of Advance-Ed Site Visit Team evaluating another school/district
 - Grade level team leader
 - Professional learning community team leader
 - School social committee chair
 - FEA negotiations committee
 - FEA building/principal discussion committee

iii. Calculation and Distribution of District Performance Stipends {Not bargained}

For each teacher, the percentage for each of the compensation categories above is placed in a modified version of the State’s Model Compensation Plan calculation spreadsheet provided by the IDOE. The spreadsheet will calculate teacher ratios for Education and Experience, for the Teacher Effectiveness Rating, and for Leadership using the following formula:

$$\frac{\text{INDIVIDUAL TEACHER CATEGORY PERCENTAGES (INDIVIDUAL INDEX)}}{\text{SUM OF ALL PERCENTAGES OF ALL TEACHERS IN THE DISTRICT WHO ARE RATED "EFFECTIVE" OR "HIGHLY EFFECTIVE" (DISTRICT INDEX)}}$$

These three ratio scores represent the proportional share of the amount available for stipends for each category. The three ratio scores are added to provide a total ratio for each teacher. The total ratio score for a teacher is multiplied by the amount available for performance pay, and this results in the total amount to be awarded to a teacher.

Teachers who are not full time (FTE 1.0) will receive performance pay in an amount proportional to their full-time equivalent. For example, a .5 FTE teacher would receive half of the amount calculated for a teacher with the same ratios who works full time.

- h. Teacher Appreciation Grants [IC. 20-43-10-3.5] {These stipends were not bargained}
Grant monies received from the Indiana Department of Education will be distributed to the teachers who meet the following criteria:
1. Employed in the classroom or directly provided education in a virtual classroom setting;
 2. Received a Highly Effective or an Effective rating on their most recently completed performance evaluation; and
 3. Employed on December 1st of the year the Corporation receives the Teacher Appreciation Grant monies.
- The School Corporation will distribute its Teacher Appreciation Grant monies as follows:
1. To All Effective Teachers: A stipend of equal amount
 2. To All Highly Effective Teachers: A stipend in an amount 25% more than the stipend given to Effective teachers
- The School Corporation will distribute the stipends within 20 business days of the distribution date by the Indiana Department of Education of the Teacher Appreciation Grant monies to the School Corporation.
- i. The Corporation has the right to add to performance pay any amounts secured from grants or outside funding sources. Such amounts will not be bargained, but would be discussed with FEA leadership prior to their inclusion in performance pay.

ARTICLE IV. Fringe Benefits

- a. Relative to Sections C and G below, wage-related benefits shall be made available on a pro-rata basis proportional to the teacher's full-time equivalency (FTE) for the position. A full-day teacher teaching all year would be a FTE of 1.0 and would receive 100% of benefits outlined below. For comparison, a teacher teaching 80% of a full schedule, or 0.8 FTE, would receive 80% of benefits outlined below. This would equate to 80% of the district's contribution toward a health or dental plan. This provision becomes effective for employees hired after August 22, 2013; employees hired prior to that date are grandfathered at benefit levels set by past practice.
- b. The Board shall provide for teachers a group life insurance protection plan which shall pay the teacher's designated beneficiary the sum of fifty thousand dollars (\$50,000) in the event of death; in the event of accidental death, a sum of not less than two (2) times that amount shall be paid. To be eligible for this benefit, the teacher must enroll in the plan and pay a premium of \$1.00 to the Board.
- c. The Board shall provide for teachers, a health insurance plan for a twelve (12) month period, which provides individual and/or family plan major medical health coverage. Per requirements of the Affordable Care Act, Fairfield Schools will make available to all employees who work full-time (defined at 30 hours or more) a Bronze Health Insurance

Plan. This will be a high deductible health care plan with a premium that meets the Safe Harbor threshold for affordability per the IRS. The Bronze Plan will be a single plan for the employee only. The Corporation's share of the premium is already built into the fact the plan is meeting Safe Harbor for the ACA, so no fixed percentage of the cost of the plan will be paid by the Corporation. The Corporation share and employee share may change from year to year based on the Safe Harbor amounts for affordability. Further, the Bronze Plan member will receive no Health Savings Account contribution from the Corporation. Per requirements of the Affordable Care Act, all employees will either accept the Bronze Plan coverage, waive the coverage, or exercise the option to move to coverage under the Corporation's Gold Plan.

The Corporation will make available a high deductible Gold Health Insurance Plan. A teacher who enrolls in this health plan shall pay thirty-two percent (32%) of the cost for single coverage or thirty-eight percent (38%) of the cost for family coverage. In the event of increase in rates, the teacher shall pay thirty-two percent (32%) of the increase in premium for single coverage or thirty-eight percent (38%) of the increase for family coverage.

To employees covered by the Gold Plan, The Board shall offer teachers four (4) insurance holidays upon which premiums for the health insurance plan will not be deducted from the bi-weekly pay. To be eligible for these insurance holidays, the teacher and spouse, if married and covered by a family plan, must take part in a wellness screening provided by the district in the fall. This wellness screening will be paid for by the School Corporation, and the screening must be conducted through the vendor selected by the Corporation. The screening will take place prior to November 15 in order to provide the following schedule for insurance premium holidays: two (2) pays in December and two (2) pays in May. Plan members who themselves do not and/or whose spouses do not take part in the wellness screening will pay all premiums for the entire year. Employees covered by the Bronze Plan will not be eligible for premium holidays, but they will be eligible to take part in the wellness screening.

The Board shall contribute to a Health Savings Account after January 1, 2019, two-thousand two hundred and fifty dollars (\$2250) for each employee covered by the family Gold health insurance plan and one thousand fifty dollars (\$1050) for each employee covered by an individual Gold plan. Amounts are to be deposited in employees' accounts in January 2019. Employees may elect to have additional HSA contributions up to IRS limits deducted from each pay. Employees covered by the Bronze Plan will receive no HSA contribution from the Corporation.

- d. The Board of School Trustees shall choose a carrier for group life insurance, major medical and accident insurance, long-term disability, and dental insurance from a list of up to three (3) carriers recommended by the Insurance Committee made up of four (4) association members, one from each school, appointed by FEA; one (1) officer from FEA; and three (3) administrators/central office personnel.
- e. The Board shall provide for teachers a group long-term disability policy with up to a maximum of \$80,000 of covered salary. The Board agrees to pay all but one dollar (\$1.00) of the premium for each certificated employee up to a maximum of one hundred sixty-two dollars (\$162.00).
- f. The full benefits of Section 125 Flexible Benefit Plan of the Internal Revenue Code of 1986, as amended shall be provided. The participating teacher shall pay any and all costs involved.

- g. The Board shall provide for teachers a dental insurance plan for a twelve (12) month period which provides individual and/or family plan coverage. A teacher who enrolls in the dental plan shall pay thirty-two percent (32%) of the cost for single coverage or thirty-eight percent (38%) of the cost for family coverage. In the event of an increase in rates, the teacher shall pay thirty-two percent (32%) of the increase in premium for single coverage or thirty-eight percent (38%) of the increase for family coverage.
- h. The Board shall provide an Employee Assistance Program (EAP) through Bowen Center. All costs of the initial visits for the EAP will be assumed by Fairfield Community Schools with subsequent visits covered by the employee through insurance or self-pay. The EAP provides employees, spouses, and dependent children 4 visits with Bowen therapists during the year of service.
- i. A teacher who retires from Fairfield Community School Corporation with at least fifteen (15) years of service in the district will receive thirty dollars (\$30.00) for each day of accumulated sick leave not to exceed the maximum number of accumulated days listed in Article VI B. ii. The payment for accumulated sick leave will be made in the form of one payment into a Non-Elective 403(b) Plan in June of his/her final year. To the extent that if any of these payments would exceed the non-elective 403(b) Plan Contributions the excess above the maximum limitations would be paid to the teacher in cash.
- j. Starting with the 2002-03 School Year the corporation established a section 401(a) Retirement Plan for teachers to be funded with contributions by the corporation. The corporation agrees to contribute 1% of the teachers' base salary as established in the Teacher's Master Contract Compensation Plan. Contributions to the 401(a) Plan will be done on a quarterly basis. The plan will provide for vesting after fifteen (15) years of service. For vesting purposes, teachers will be given credit for years of service worked as teachers in the corporation prior to the establishment of the plan. Teachers shall be vested at: 33 1/3% after five (5) years; 66 2/3% after ten (10) years; and 100% after fifteen (15) years of service. The Corporation and Association acknowledge that the purpose of establishing the 401(a) Retirement Plan was to convert from a system of unfunded retirement benefits to a funded plan. The parties further agree that all contributions made to the 401(a) Plan by the Board shall be considered as additional funds and impact salary increases. The Board of School Trustees shall choose the 401(a) vendor with input from the 401(a) Committee. The benefits (Severance & Group Health Insurance) that a retiring teacher may receive under the provisions of Sections F and G of Article V shall be decreased by an amount equal to the corporation's contributions to that teacher's 401(a) plan account plus the agreed assumed rate of investment growth, hereafter defined as 401(a) Investment Value at Retirement (this keeps Fairfield Community Schools from paying for this benefit twice). The assumed rate of investment growth and the decrease of unfunded benefits shall be as follows:
 - 1. The assumed rate of investment growth for the purpose of calculating the 401(a) Investment Value at Retirement shall be 8% and it shall be applied on a compounded basis.
 - 2. The Severance Benefit defined in Section F of Article V shall be decreased by an amount equal to 401(a) Investment Value at Retirement.
 - 3. In the event that the 401(a) Investment Value at Retirement exceeds the amount of the Severance Benefit defined in Section F of Article V, the Group Health Insurance Benefit defined in Section G of Article V shall be decreased by the excess amount.

ARTICLE V. Social Security Bridge

- a. Exclusion for Teachers Hired after June 1, 2002. The Severance and Group Health Insurance Benefits provided under Sections F and G of this Article V shall not be available to any teacher hired after June 1, 2002.
- b. In order to be eligible to participate in the Fairfield Community Schools Social Security Bridge Plan teachers shall meet the following conditions:
 - i. Teachers must have completed fifteen (15) years of service in the Fairfield Community School Corporation or Schools incorporated in the Fairfield School Corporation reorganization.
 - ii. Teachers must qualify for full retirement benefits from the State Teachers' Retirement Fund within the Indiana Public Retirement System.
 - iii. Teachers must inform the Superintendent and the Board of School Trustees in writing not later than May 1 in the year they plan to sever their contract with the Fairfield Corporation. Teachers are encouraged to inform the Superintendent and the Board of School Trustees in writing not later than May 1 one year prior to the year they plan to sever their contract with Fairfield Corporation.
- c. In the event a teacher is unable to give notice of severance as required and is forced to sever as result of ill health, accident, or other unforeseen events, the required notice of severance may be waived by the Board of School Trustees.
- d. After a teacher has given proper notification of intent to sever as specified in Section b, and death occurs prior to receiving the severance pay, such benefit shall be made payable to the beneficiary of the deceased.
- e. A teacher who is dismissed for reasons other than immorality and is eligible for severance pay will receive the same benefits as a person who has given proper notice.
- f. Following retirement, all certified members of the bargaining unit meeting the above requirements will be entitled to annual payment of \$7,028 per year for five (5) years into a Non-Elective 403(b) Plan Annual payments will be made in July after the date of severance. To the extent that if any of these payments would exceed the non-elective 403(b) Plan Contributions the excess above the maximum limitations would be paid to the teacher in cash. No Social Security Bridge payment will be funded until the year in which payment is made. The benefit under this provision may be decreased as provided in Section H of Article IV.
- g. A teacher receiving Social Security Bridge benefit, as well as his/her spouse if any, or as otherwise required by law, may continue to participate in the school corporation's group health insurance plan until he/she is eligible for Medicare. If a teacher who retires already is eligible for Medicare, the teacher may not continue on the corporation's group health insurance plan and coverage will terminate upon completion of the final day of employment. Once a teacher who retires becomes eligible for Medicare, the teacher may not continue on the corporation's group health insurance plan.
- h. A teacher has the choice of Option "A" or Option "B":
 - i. Option "A": the board will pay the same amount for group health insurance single premium as provided at the time of retirement. In no event shall these payments exceed a maximum of five (5) years. After the fifth year, insurance benefits may be continued by a teacher at his/her own expense.

- ii. Option “B”: The board will pay the same amount for group health insurance family premium as provided at the time of retirement. In no event shall these payments exceed a maximum of five (5) years. After the fifth year, insurance benefits may be continued by a teacher at his/her own expense. The teacher must submit in writing to the administration office his/her intent prior to leaving his/her job. The benefit under this provision may be decreased as provided in Section H of Article IV.

ARTICLE VI. Leaves of Absence

- a. Days granted as leave are assumed to be full working days for a full-year regular contracted teacher. Leave days will be awarded pro-rata, proportional to the teacher’s full-time equivalency (FTE) for the position. A full-day teacher teaching all year would be a FTE of 1.0 and would receive 100% of full leave days outlined below. For comparison, a teacher teaching 80% of a full schedule, or 0.8 FTE, would receive 80% of the full days outlined below rounded up to the next full day. This would equate to 8 full days of sick/family leave that could be taken as 8 full days or 16 half-days or combination thereof. Leave must be taken in full or half-day increments.
- b. **Sick/Family leave.** Sick/Family (Illness/ Accident) leave shall be credited annually to each teacher on the first day of the school year as follows:
 - i. Ten (10) days for all teachers each year of service on a regular teaching contract.
 - ii. Sick/Family leave may accumulate to 213 days. A cap of 203 days would still apply for retirement compensation purposes found in Article IV, paragraph h. Accumulative leave days may only be used for an individual teacher’s illness or accident.
 - iii. Terms of Sick/Family leave use:
 - (1) Sick/Family leave may be used in whole or half-day increments for teacher’s illness, medical or dental appointments, or family illnesses or the birth of a grandchild. “Family” will be interpreted as husband, wife, child, father, mother, father-in-law, mother-in-law, brother, sister, grandchild, or a member of the immediate household.
 - (2) Sick leave days accumulated by a teacher prior to a leave of absence shall be credited to the teacher upon return.
 - (3) Teachers on summer employment shall be eligible to use sick leave on the same basis as is used during the regular school year.
 - (4) Any sick leave days accumulated by a certified employee in another school corporation within the state of Indiana up to 90 days shall be transferred as follows: beginning with the first year and succeeding years of employment, there shall be transferred up to 10 days of sick leave until the accumulated days which said teacher was entitled to in the former place of employment shall be exhausted or the limit of ninety days is reached.
 - (5) A teacher who is absent because of personal illness or injury, not eligible for workmen’s compensation and not eligible for long term disabilities, may use sick leave.
 - (6) Teachers are discouraged from using sick or family sick days for appointments on snow make-up days. Proof of illness may be required for teachers using sick or family sick days on snow make-up days.

- c. **Sick Leave Bank.** The Sick Leave Bank is open to all certified personnel covered by the master agreement. The bank is formed by voluntary participation and voluntary donations by personnel. This bank replaces the Reserve Leave in prior agreements. Any employees owing the Corporation Reserve Leave days under prior agreements, will have one-half (1/2) of those days owed forgiven as of ratification date of this agreement. Said quantity of days will be deducted from the current Sick Leave Bank balance. Any employees owing days following this amnesty upon leaving the Corporation will compensate the Corporation \$30 per day for each day owed.
- i. Teachers will automatically be enrolled in the Sick Leave Bank unless a waiver saying they do not wish to participate is sent to the Business Manager during the first ten (10) days of the school year or the first ten (10) days following ratification of this contract, whichever is later. Membership in the Sick Leave Bank shall be automatically continued from one school year to the next unless the member indicates in writing an election to withdraw from the bank. Such election to withdraw must be made during the annual enrollment period. Personnel electing to be a member must remain a member for the entire school year.
 - ii. No teacher shall be required to participate in this program.
 - iii. Upon formation of the Bank in 2013, all member teachers donated one (1) sick leave day toward the sick leave bank. All donated days lost their identity and are considered a permanent contribution. These days shall be used for the purpose of providing a bank of days upon which employees may borrow in cases of long-term absence for personal illness or a chronic medical condition which requires specialized treatment by a doctor on a regularly scheduled basis. A teacher who does not voluntarily donate one (1) day of sick leave is not qualified to receive benefits of the program. Days borrowed from the sick bank do not need to be repaid to the bank.
 - iv. Application for sick bank days can be made for Family Leave in cases of a family member's long-term personal illness or a chronic medical condition which requires specialized treatment by a doctor on a regularly scheduled basis. "Family" for the sick leave bank is defined the same as in Section VI b iii (1) above. It is the determination of the Sick Leave Bank Committee as to whether to award this leave to family.
 - v. New teachers hired after formation of the bank, upon election to become a member, will donate one (1) sick day once toward the sick leave bank. Personnel employed by the school corporation after the annual enrollment window has passed shall have ten (10) days from the date of employment in which to decline membership.
 - vi. Members whose sick leave at the beginning of the 2018-2019 school year has accumulated to 213 days will have their ten (10) days' entitlement from Section IV b I above for the new year donated to the bank unless they notify the Business Manager that they do not wish their days donated. This donation of days will happen for every member every year when their accumulated days at the start of the year exceed 213 days.
 - vii. Application of Need
 1. A teacher may apply for days given days are available in the bank. All sick leave and personal leave previously accumulated by the individual must be exhausted. A teacher on a leave of absence will not be considered to be eligible. An individual may not borrow from the sick leave bank beyond the date when he becomes or could become eligible for long term disability benefits provided by the Board of School Trustees. An individual may not borrow from the sick leave bank for absences due to self-inflicted disability. A member cannot draw days from the Bank and also receive compensation from another source (i.e. another leave, disability, or workman's

compensation). Sick Bank Leave cannot be used to extend a Maternity Leave unless such leave is warranted by a physician.

2. A maximum number of days to be granted per member shall be twenty-five (25) consecutive or non-consecutive days per school year. An extension of the 25-day limitation may be granted at the discretion of the Sick Leave Bank Committee not to exceed another 25 days. Any extension beyond this fifty (50) day limitation will require approval by the Board.
3. An individual with a chronic medical condition which requires specialized treatment by a doctor on a regularly scheduled basis may make application to the Sick Leave Bank Committee for loans from the bank. Applications shall be made in writing to the employer and shall be made on a form provided by the FEA, signed by a physician licensed to practice medicine, certifying that the teacher is temporarily disabled. "Temporarily disabled" shall mean a physical inability to perform all of the duties of the teacher. Such doctor's statement shall also include the nature of the disability, treatment being rendered, treatment schedule if applicable and prognosis for a return to work. Further certification may be required by the employer from time to time. All medical information concerning an applicant shall be held in strict confidence.
4. The Sick Bank Committee will respond to the applicant in writing of the decision of the Committee within five (5) days following the Committee action. Action to grant the leave will be reported to the Fairfield Community School Corporation payroll officer.
5. Unused bank days shall remain in the bank. If the bank is discontinued, the sick days remaining in the bank will be distributed to the participants with the following restrictions:
 - a. No teacher shall be repaid more days from the bank than he contributed to the bank.
 - b. The repayment of days may not result in a total accumulation of sick leave days in excess of 213 for any individual teacher.

viii. Sick Leave Bank Committee: The Committee shall consist of the Business Manager, a designee of the Superintendent, the Association President, and two teachers who will provide representation of The Association on the Committee proportional to its share of all teachers in the district. The Association President will act as chairperson of this Committee and will have no voting power except in the event of a tie vote by the committee.

- d. **Workmen's Compensation Leave.** A teacher who is absent from work because of injury received on the job receives regular pay from his accumulated sick leave the first five (5) days (chargeable against sick leave). After the first five (5) days, the teacher will be paid by the School Corporation the difference between Workmen's Compensation and his regular pay not to exceed the total dollar value of his total accumulated sick leave until the individual's sick leave is exhausted. Provided, however, in the event of a physical injury resulting from battery by a student, parent, or other person in the course of a job-related function, the teacher will be paid by the School Corporation the difference between Worker's Compensation and his regular pay for first fifteen (15) school days missed without any reduction in his accumulated sick leave days.
- e. **Bereavement.** The following policy shall regulate teacher absence due to death in the family. Each teacher shall be entitled to be absent from work because of death in the immediate family for a period of five (5) school days beyond such death without loss of compensation. The days may be taken non-consecutively. Immediate family is interpreted as including the following: father, mother, brother, sister, child, wife, husband, father-in-

law, mother-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, grandparent, grandchild of the teacher or the teacher's spouse, and any other relative or person who at the time of death was living as a member of the household of the teacher.

In case of death of an uncle, aunt, first cousin, niece, or nephew the teacher is entitled to be absent one (1) day without loss of compensation (day of funeral).

Additional days may be granted by application to the Superintendent or his designee.

With present facilities for travel it is assumed that proper respect may be paid to others than relatives by a visit at times when school is not in session. Teachers asked to serve in one of the following capacities as an active participant in a funeral service will be excused without loss of compensation for such duty, not to exceed one (1) day's absence. These roles are limited to music accompanist, singer, presiding/pastoral role, pallbearer, eulogist, or color/honor guard.

- f. **Jury Duty Leave.** When requested, a teacher may serve on jury duty. The Board shall pay the teacher his full salary less any daily remuneration granted by the court. Pay for court incurred expenses shall not be considered as court pay and shall not be deducted from the teacher's salary. Provided, however, the teacher will join the School Corporation in requesting the court for excuse from jury duty when, in the opinion of the School Corporation, the teacher's absence would create a hardship on the educational program.
- g. **Court Leave.** Court leave with pay shall be granted to teachers subpoenaed in a court proceeding where the teacher's presence is required in the litigation, except in any matter where the teacher is a plaintiff, or in any matter where the teacher and the School Corporation are adverse parties in the action or any proceeding pursuant to Public Law 217, Acts of 1973.
- h. **Personal Leave.** Each teacher shall be entitled to at least three (3) days for the transaction of personal business and/or the conduct of personal or civic affairs during each year of such employment. Unused personal leave days shall be allowed to accumulate up to a maximum of five (5) days after which the unused days shall be added to the accumulated sick/family leave after the close of school. It is discouraged that personal days be used to extend a vacation except for emergency situations. Personal days used before or after a vacation to extend Spring Break or Winter Break will be deducted 2 for 1 (one day of leave will result in two personal days being charged). A written statement shall be submitted to the building principal and superintendent of schools setting forth the reason and necessity, which shall be the cause of such absence prior to or following a vacation. Prior approval from the Superintendent or his/her designee must be obtained for use of personal leave on Parent/Teacher Conference days and Teacher Professional/Orientation days. Personal leave days may not be used during summer school employment. Personal leave days must be exhausted for an extended leave before no-compensation days would be granted.
- i. **Teacher's Professional Meetings.** The building principal and superintendent will approve teachers' requests to attend a minimum of one (1) conference per year in their major fields with pay, mileage, and reasonable expenses. Mileage and reasonable expenses to approved conferences on non-school days will be paid by the School Corporation. Teachers should submit an estimate of expenses at the time of their request or approval to attend conferences. When teachers are asked to attend a conference by the administration, upfront cost of the registration will be paid by the corporation. The teacher would be

responsible for registration costs if he/she does not attend. Professional leave days will not be granted during summer school employment unless approved by the Superintendent or Designee prior to the event.

j. **General Provisions Covering Leaves of Absence**

- i. A teacher whose leave of absence was not anticipated to, and did not in fact, exceed sixty (60) contract days, shall be reinstated to the same teaching position. In any event, a teacher returning from a leave of absence covered by this Article shall be given a position in the school system, which is in keeping with his/her certification.
- ii. Leave time shall not be counted against a teacher for salary purposes as long as the leave does not prevent the teacher from obtaining an Effectiveness Rating. If a teacher exceeds the limits allowed in the F-TASS teacher evaluation plan, the teacher will not receive a rating, will be ineligible for a rating, and will stay at the salary he/she was making at the time of taking the leave. It is understood that a probationary teacher on leave of absence is still subject to notification that the contract will not be renewed in accordance with state law, and a professional or established teacher is subject to notice of dismissal for cause as established by state law.
- iii. Teachers on leave, at their option and at their individual expense, may continue insurance benefits as set forth in this Contract.
- iv. The School Corporation reserves the right to require written verification of the reasons for all leaves.

ARTICLE VII. Grievance Procedures

a. **Preamble:**

Good morale is maintained, as problems arise, by sincere efforts of all persons concerned to work toward constructive solutions in an atmosphere of courtesy and cooperation. The purpose of this procedure is to secure, at the lowest possible administrative level, equitable solutions to the problems which may, from time to time, arise. Both parties agree that proceedings will be kept as informal and confidential as may be appropriate at any level of the procedure.

b. **Definitions:**

- i. A "grievance" is an alleged violation of a specific article or section of this Contract; or an alleged misapplication or misinterpretation of law or an adopted school board policy in Series 3000 of the School Board policies regarding Professional Staff.
- ii. The term "teacher" includes any individual or group of individuals within the bargaining unit.
- iii. The term "day" when used in this Article shall be school teaching days. During the summer recess, the term shall mean weekdays, but shall include Saturday when summer school teachers are required to work beyond weekdays.
- iv. The term "authorized representative" shall include officers, faculty, representatives, and agents of the Association.

c. Nothing contained herein shall be construed to prevent any individual teacher from presenting a grievance and having the grievance adjusted if the adjustment is not inconsistent with the terms of this Contract, and the Association has been given an opportunity to be present at such hearings.

d. **Procedure:**

i. The number of days indicated at each level shall be considered as maximum and every effort shall be made to expedite the process. The time limits may be extended by mutual consent in writing by authorized representatives of each party of the form as set forth in Appendix C. In the event that a grievance is filed after May 15 of any year and strict adherence to the time limits may result in hardship to any party, all parties involved shall use their best efforts to process such grievance by the end of the school term or as soon thereafter as possible.

ii. Level One - A teacher with a grievance may initiate procedure in one (1) of the following ways:

(1) He may approach the building principal concerned and discuss the matter in his own behalf.

(2) He may request that a representative of the Association accompany him in approaching his building principal. In such case, the principal shall not initiate any consultation with the grievant prior to any scheduled meeting at which the representative is to be present. The principal may have a representative or consultant present at the meeting.

(3) In the event the steps "a" and "b" above are unsuccessful, the teacher may file a formal grievance in writing to the building principal. This grievance shall include:

(a) Name of grievant.

(b) Date the alleged grievance occurred.

(c) A statement of the facts giving rise to the grievance.

(d) Identify the specific provision of the agreement alleged to be violated.

(e) State the contention of the employee with respect to the grievance.

(f) Indicate the specific relief requested.

This form shall be filed in quadruplicate with one (1) copy to the Association, one (1) copy to the grievant, one (1) copy to the building principal and one (1) copy to the office of the Superintendent. A formal grievance shall be filed as soon as possible but in no event longer than fifteen (15) days after disclosure of the facts giving rise to the grievance.

(4) Within five (5) days of the filing of the formal grievance in writing, a meeting shall take place between the building principal and/or a designee and a consultant, if desired, the grievant, and the association representative; and an answer to the grievance shall be given to the grievant in writing within four (4) days.

iii. Level Two - Superintendent

Within fifteen (15) days after receiving the decision of the building principal, the grievance may be appealed to the Superintendent and/or his designated representative. The appeal shall contain the six points a Level One (3) above and must be accompanied by a copy of the decision at Level One. Within seven (7) days the Superintendent and or his designated representative shall meet with the grievant and the Association representative. Within four (4) days of the meeting, the Superintendent and/or his designated representative shall indicate in writing

his decision of the grievance. A copy of this decision shall be forwarded to the grievant, the Association, and the building principal.

iv. Level Three - School Board

If the grievance is not settled at Level Two, it may be appealed within fifteen (15) days to the Board by filing a written notice to the Board of School Trustees. A meeting with the Board shall be held within fifteen (15) days following the receipt of such notice and the Board shall promptly notify the grievant and the Association of the date, the time, and the place where such appeal shall be heard. The Board's written decision shall be transmitted to the grievant and the Association within five (5) days after the hearing. The Board may not consider any material, allegation or remedy not presented in Level Two.

ARTICLE VIII. Terms of Agreement

This contract is effective from August 1, 2018, through June 30, 2019, on all terms. This contract is ratified and signed at Goshen, Indiana, on the 11th of October, 2018, between the Board of School Trustees of the Fairfield Community Schools, County of Elkhart, State of Indiana, Party of the first part, heretofore referred to as the "Board," and the Fairfield Educators Association, Party of the second part, heretofore referred to as the "Association" and affiliate of the Indiana State Teachers Association and the National Education Association.



Trent Hostetler, President
Board of School Trustees



Benjamin Kambs, Co-President
Fairfield Educators Association



Kevin Miller, Vice-President
Board of School Trustees



Jeff McClure, Co-President
Fairfield Educators Association



Member
Board of School Trustees

Appendix A1
Fairfield Community Schools
Effectiveness Salary Schedule
2018-2019

<u>Level</u>	<u>ES Increments</u>		<u>Level</u>	<u>ES Increments</u>		<u>Level</u>	<u>ES Increments</u>
A	\$33,550		W	\$45,650		SS	\$57,750
B	\$34,100		X	\$46,200		TT	\$58,300
C	\$34,650		Y	\$46,750		UU	\$58,850
D	\$35,200		Z	\$47,300		VV	\$59,400
E	\$35,750		AA	\$47,850		WW	\$59,950
F	\$36,300		BB	\$48,400		XX	\$60,500
G	\$36,850		CC	\$48,950		YY	\$61,050
H	\$37,400		DD	\$49,500		ZZ	\$61,600
I	\$37,950		EE	\$50,050		AAA	\$62,150
J	\$38,500		FF	\$50,600		BBB	\$62,700
K	\$39,050		GG	\$51,150		CCC	\$63,250
L	\$39,600		HH	\$51,700		DDD	\$63,800
M	\$40,150		II	\$52,250		EEE	\$64,350
N	\$40,700		JJ	\$52,800		FFF	\$64,900
O	\$41,250		KK	\$53,350		GGG	\$65,450
P	\$41,800		LL	\$53,900		HHH	\$66,000
Q	\$42,350		MM	\$54,450		III	\$66,550
R	\$42,900		NN	\$55,000		JJJ	\$67,100
S	\$43,450		OO	\$55,550		KKK	\$67,650
T	\$44,000		PP	\$56,100		LLL	\$68,200
U	\$44,550		QQ	\$56,650		MMM	\$68,750
V	\$45,100		RR	\$57,200		NNN	\$69,300

Appendix A2
Fairfield Community Schools
Compensation Schedule for Teachers Hired into the District
2018-2019

<u>Experience</u>	<u>Bachelors</u>	<u>Masters</u>
0	\$34,100	\$35,200
1	\$34,650	\$35,750
2	\$35,200	\$36,300
3	\$36,300	\$37,400
4	\$37,400	\$39,050
5	\$38,500	\$40,150
6	\$39,050	\$41,800
7	\$40,150	\$42,900
8	\$40,700	\$44,000
9	\$41,800	\$45,650
10	\$42,900	\$47,300
11	\$44,000	\$48,400
12	\$44,550	\$49,500
13	\$45,100	\$51,150
14	\$45,650	\$52,250
15	\$46,200	\$53,900
16		\$55,550
17		\$57,200
18		\$58,300

G	13	Percent of Base	4.760%	4.848%	4.947%
		JH Basketball - Boys - 2 positions	\$2,132	\$2,172	\$2,216
		Assistant Wrestling			
		JH Basketball - Girls - 2 positions			
		Summer Band -2 positions			
		Semester Academic Tutor—6 positions			
H	14	Percent of Base	3.880%	3.956%	4.036%
		JH Cross Country	\$1,738	\$1,772	\$1,808
		Assistant Track - 4			
		Assistant Baseball - 2			
		Head Musical Director			
		Assistant Softball			
		JV Softball			
		Head 8th Grade Football			
		Head 7th Grade Football			
		Head Boys Golf			
		Head Girls Golf			
I	12	Percent of Base	3.751%	3.831%	3.968%
		Assistant 8th Grade Football	\$1,680	\$1,716	\$1,777
		Assistant 7th Grade Football			
		JH Wrestling			
		JH Track - Boys -2 positions			
		JH Track - Girls - 2 positions			
		Junior Class Sponsor - 2 positions			
		Freshman Volleyball			
		JH Volleyball - 2 positions			
J	28	Percent of Base	2.817%	2.867%	2.920%
		FJSHS Team Coordinators - 10 positions	\$1,262	\$1,284	\$1,308
		Play Director			
		Assistant Musical Director A--2			
		Auditorium Coordinator			
		Freshman Baseball			
		5 th /6 th A/B District Boys Basketball—2			
		5 th /6 th A/B District Girls Basketball-- 2			
		5 th /6 th A/B District Girls Volleyball--2			
		7 th /8 th A/B District Boys Basketball—2			
		7 th /8 th A/B District Girls Volleyball-- 2			
		Skills USA- 2			
		International Culture Club/GAPP			
K	10	Percent of Base	2.641%	2.696%	2.751%
		JH Baseball - 2 positions	\$1,183	\$1,208	\$1,232
		Weight Training Coordinator			
		Assistant Tennis - Boys			
		Assistant Tennis - Girls			
		Percussion Director			
		Elementary Music			
		JV Cheerleader			
		JH Softball			
		JH Wrestling Assistant			

L	23	Percent of Base	2.241%	2.296%	2.342%
		Academic Coach - 5 positions	\$1,004	\$1,028	\$1,049
		Sunshine Society			
		Senior class Sponsor - 2 positions			
		Freshman Cheerleader			
		Student Council			
		JH Cheerleader			
		Assistant Musical Director B			
		Assistant Play Director			
		FJSHS A/V Events Coordinator			
		Super Mileage Challenge Advisor			
		Robotics Coaches-- 8			
M	22	Percent of Base	1.710%	1.740%	1.777%
		FHA	\$766	\$779	\$796
		Intramurals			
		National Honor Society			
		National Art Honor Society			
		6th Grade Volleyball - 3			
		JH Golf			
		Elementary Student Council - 3			
		Jr Robotics Coaches—3 positions			
		Chess Club--2			
		5 th /6 th Intramural Boys Basketball—2			
		5 th /6 th Intramural Girls Basketball—2			
		5 th /6 th Intramural Girls Volleyball—2			
N	7	Percent of Base	1.365%	1.393%	1.420%
		Science Club	\$611	\$624	\$636
		FADD			
		Business Club			
		Key Club			
		Outdoor Lab Coordinator--2			
O	30	Percent of Base	0.899%	0.919%	0.935%
		Fairfield Jr Honor Society	\$403	\$412	\$419
		JH Student Council			
		Teachers regularly traveling to 3 or more			
		Grade Level Building Coordinators—			
P	12	Percent of Base	0.7387%	0.7780%	0.8160%
		7-10 Class Sponsors (8 positions - 2 per class)	\$331	\$348	\$366
		Teachers regularly traveling to two (2)			

Instructional Stipends

\$1500 per year over a period of five (5) years for a total of \$7500

Paid out to any teacher who

- completes a Master's degree of any kind (retroactive to teachers working in the district as of September 1, 2014)
- completes the additional hours necessary to be credentialed for teaching dual credit per the Higher Learning Commission 2022 standard

\$500 per semester paid out to any teacher teaching 1 or 2 dual credit/AP courses that semester

**\$1,000 per semester paid out to any teacher teaching 3 to 4 dual credit/AP courses that semester
\$1,500 per semester paid out to any teacher teaching 5 to 6 dual credit/AP courses that semester**

Stipend for hard-to-fill licensed positions. A committee comprised of 3 FEA members, the building principal, the business manager, and the superintendent will meet to address high-need/hard-to-fill instructional areas. For a posted position that has three or fewer licensed applicants, the committee will meet to evaluate the difficulty in filling that position. The committee will determine stipends for the position on a case-by-case basis. Once the committee determines an area is high-need/hard-to-fill, the stipend will be offered to the applicant and paid out within the first month of the person becoming contracted. The stipend will be paid annually to the employee for each year they teach and maintain an Effective or Highly Effective rating, and the necessity for the stipend will be re-evaluated annually.

Activity Code Tutor \$200/10 hours or hourly rate of \$20.000

Appendix B2
Fairfield Community Schools
Extra Duty Schedule by Activity 2018-2019

* Number of positions is a suggested quantity not subject to bargaining.

BASE RATE		\$44,792			
<u>Activity</u>	<u>Position</u>	<u>Number of Positions*</u>	<u>0-5 Years</u>	<u>6-10 Years</u>	<u>11+ Years</u>
Academic	Academic Coach	5	\$1,004	\$1,028	\$1,049
Academic	Semester Academic Tutor	6	\$2,132	\$2,172	\$2,216
Academic	Super Mileage Challenge Advisor	1	\$1,004	\$1,028	\$1,049
Auditorium	Auditorium Coordinator	1	\$1,262	\$1,284	\$1,308
Auditorium	FJSHS A/V Events Coordinator	1	\$1,004	\$1,028	\$1,049
Band	Head Band	1	\$7,391	\$7,839	\$8,287
Band	Summer Band	2	\$2,132	\$2,172	\$2,216
Band	Assistant Band	1	\$3,314	\$3,380	\$3,446
Band	Guard Director	1	\$2,296	\$2,342	\$2,387
Band	Percussion Director	1	\$1,183	\$1,208	\$1,232
Baseball	Head Baseball	1	\$4,806	\$5,052	\$5,226
Baseball	Assistant Baseball	2	\$1,738	\$1,772	\$1,808
Baseball	Freshman Baseball	1	\$1,262	\$1,284	\$1,308
Baseball	JH Baseball	2	\$1,183	\$1,208	\$1,232
Basketball - Boys	Head Boys Basketball	1	\$7,391	\$7,839	\$8,287
Basketball - Boys	Varsity Assistant Basketball - Boys	1	\$3,314	\$3,380	\$3,446
Basketball - Boys	Assistant Boys Basketball	1	\$3,314	\$3,380	\$3,446
Basketball - Boys	Freshman Boys Basketball	1	\$2,296	\$2,342	\$2,387
Basketball - Boys	JH Basketball - Boys	2	\$2,132	\$2,172	\$2,216
Basketball - Boys	5 th /6 th A/B District Competitive Basketball	2	\$1,262	\$1,284	\$1,308
Basketball - Boys	5 th /6 th Intramural Basketball	2	\$766	\$779	\$796
Basketball - Boys	7 th /8 th A/B District Boys Basketball	2	\$1,262	\$1,284	\$1,308
Basketball - Girls	Head Girls Basketball	1	\$7,391	\$7,839	\$8,287
Basketball - Girls	Varsity Assistant Basketball - Girls	1	\$3,314	\$3,380	\$3,446
Basketball - Girls	Assistant Girls Basketball	1	\$3,314	\$3,380	\$3,446
Basketball - Girls	Freshman Girls Basketball	1	\$2,296	\$2,342	\$2,387
Basketball - Girls	JH Basketball - Girls	2	\$2,132	\$2,172	\$2,216
Basketball - Girls	5 th /6 th District Competitive Basketball	2	\$1,262	\$1,284	\$1,308
Basketball - Girls	5 th /6 th Intramural Basketball	2	\$766	\$779	\$796
Cheerleading	Cheerleader - Cheer Block	1	\$2,789	\$2,843	\$2,899
Cheerleading	JV Cheerleader	1	\$1,183	\$1,208	\$1,232
Cheerleading	Freshman Cheerleader	1	\$1,004	\$1,028	\$1,049
Cheerleading	JH Cheerleader	1	\$1,004	\$1,028	\$1,049
Choir	Choir Director	1	\$7,391	\$7,839	\$8,287
Choir	Assistant Choir	1	\$3,314	\$3,380	\$3,446
Class Sponsors	Junior Class Sponsor	2	\$1,680	\$1,716	\$1,777

Class Sponsors	Senior class Sponsor	2	\$1,004	\$1,028	\$1,049
Class Sponsors	7-10 Class Sponsors (2 per class)	8	\$331	\$348	\$366
Clubs	FFA	1	\$4,806	\$5,052	\$5,226
Clubs	International Culture Club/GAPP	1	\$1,262	\$1,284	\$1,308
Clubs	Sunshine Society	1	\$1,004	\$1,028	\$1,049
Clubs	Student Council	1	\$1,004	\$1,028	\$1,049
Clubs	FHA	1	\$766	\$779	\$796
Clubs	National Honor Society	1	\$766	\$779	\$796
Clubs	National Art Honor Society	1	\$766	\$779	\$796
Clubs	Elementary Student Council	3	\$766	\$779	\$796
Clubs	Chess	2	\$766	\$779	\$796
Clubs	Science Club	1	\$611	\$624	\$636
Clubs	FADD	1	\$611	\$624	\$636
Clubs	Business Club	1	\$611	\$624	\$636
Clubs	Key Club	1	\$611	\$624	\$636
Clubs	Fairfield Jr Honor Society	2	\$403	\$412	\$419
Clubs	JH Student Council	2	\$403	\$412	\$419
Cross Country	Cross Country - Boys	1	\$2,296	\$2,342	\$2,387
Cross Country	Cross Country - Girls	1	\$2,296	\$2,342	\$2,387
Cross Country	JH Cross Country	1	\$1,738	\$1,772	\$1,808
Football	Head Football	1	\$7,391	\$7,839	\$8,287
Football	Assistant Football	4	\$3,314	\$3,380	\$3,446
Football	Freshman Football	1	\$2,296	\$2,342	\$2,387
Football	Head 8th Grade Football	1	\$1,738	\$1,772	\$1,808
Football	Head 7th Grade Football	1	\$1,738	\$1,772	\$1,808
Football	Assistant 8th Grade Football	1	\$1,680	\$1,716	\$1,777
Football	Assistant 7th Grade Football	1	\$1,680	\$1,716	\$1,777
Golf	Head Boys Golf	1	\$1,738	\$1,772	\$1,808
Golf	Head Girls Golf	1	\$1,738	\$1,772	\$1,808
Golf	JH Golf	1	\$766	\$779	\$796
Intramurals	Intramurals	1	\$766	\$779	\$796
Music	Elementary Music	1	\$1,183	\$1,208	\$1,232
Musical	Musical Director	1	\$1,738	\$1,772	\$1,808
Musical	Assistant Musical Director A	2	\$1,262	\$1,284	\$1,308
Musical	Assistant Musical Director B	1	\$1,004	\$1,028	\$1,049
Outdoor Lab	Outdoor Lab Coordinator	2	\$611	\$624	\$636
Play	Play Director	1	\$1,262	\$1,284	\$1,308
Play	Assistant Play Director	1	\$1,004	\$1,028	\$1,049
Robotics	FLL Coach	8	\$1,004	\$1,028	\$1,049
Robotics	Jr Robotics Coach	3	\$766	\$779	\$796

Softball	Head Softball	1	\$4,806	\$5,052	\$5,226
Softball	Assistant Softball	1	\$1,738	\$1,772	\$1,808
Softball	JV Softball	1	\$1,738	\$1,772	\$1,808
Softball	JH Softball	1	\$1,183	\$1,208	\$1,232
Sport Contest	Sports Contest Supervisor	1	\$2,789	\$2,843	\$2,899
Team Coordinators	FJSHS Team Coordinators	10	\$1,262	\$1,284	\$1,308
Team Coordinators	Grade Level Building Coordinators	21	\$403	\$412	\$419
Tennis - Boys	Head Boys Tennis	1	\$2,296	\$2,342	\$2,387
Tennis - Boys	Assistant Tennis - Boys	1	\$1,183	\$1,208	\$1,232
Tennis - Girls	Head Girls Tennis	1	\$2,296	\$2,342	\$2,387
Tennis - Girls	Assistant Tennis - Girls	1	\$1,183	\$1,208	\$1,232
Track	Head Track	1	\$4,806	\$5,052	\$5,226
Track	Assistant Track	4	\$1,738	\$1,772	\$1,808
Track	JH Track - Boys	2	\$1,680	\$1,716	\$1,777
Track	JH Track - Girls	2	\$1,680	\$1,716	\$1,777
Training Room	Training Room Assistant	1	\$2,296	\$2,342	\$2,387
Traveling Teachers	Teachers regularly traveling to three (3) or more schools	6	\$403	\$412	\$419
Traveling Teachers	Teachers regularly traveling to two (2) schools	4	\$331	\$348	\$366
Vocational	Skills USA	2	\$1,262	\$1,284	\$1,308
Volleyball	Head Volleyball	1	\$7,391	\$7,839	\$8,287
Volleyball	Assistant Volleyball	2	\$2,789	\$2,843	\$2,899
Volleyball	Freshman Volleyball	1	\$1,680	\$1,716	\$1,777
Volleyball	JH Volleyball - 2 positions	2	\$1,680	\$1,716	\$1,777
Volleyball	5 th /6 th A/B District Girls Volleyball	2	\$1,262	\$1,284	\$1,308
Volleyball	5 th /6 th Intramural Girls Volleyball	2	\$766	\$779	\$796
Volleyball	7 th /8 th A/B District Girls Volleyball	2	\$1,262	\$1,284	\$1,308
Weight Training	Weight Training Coordinator	1	\$1,183	\$1,208	\$1,232
Wrestling	Head Wrestling	1	\$3,572	\$3,637	\$3,709
Wrestling	Assistant Wrestling	1	\$2,132	\$2,172	\$2,216
Wrestling	JH Wrestling	1	\$1,680	\$1,716	\$1,777
Wrestling	JH Wrestling Assistant	1	\$1,183	\$1,208	\$1,232
Yearbook	Yearbook	1	\$4,806	\$5,052	\$5,226