

**FAIRFIELD COMMUNITY SCHOOLS
BOARD MEETING MINUTES
May 14, 2020**

President Marilee Keim called the meeting to order at 6:00 p.m. with board members Aaron Rink, Trent Hostetler, Greg Kitson and Sarah Elledge present. Also present were administrators Dr. Robert J Evans, Superintendent, Monica Kegerreis, Assistant Superintendent and Philip Menzie, Business Manager.

Visitors were Carla Hochstetler, Megan Gingerich, Shanda Branneman, Jason Grasty and Teresa Zook.

Dr. Evans shared with the board Fairfield's 2019-2020 Annual Staff Performance Evaluations Plans which followed the executive order with guidance by Governor Holcomb and discussion with FEA. The staff performance evaluations and summative evaluation ratings for 2019-2020 school year will be the same for teachers as those received for the 2018-2019 school year with the following exceptions:

- Teachers who were placed on an Improvement Plan or Remediation Plan will receive a new evaluation for the 2019-2020 school year;
- Teachers without a 2018-2019 evaluation and evaluation rating designation will receive a new evaluation for the 2019-2020 school year;
- Teachers with a 2018-2019 evaluation designation rating from another district will maintain the same evaluation and rating from the previous school district.

Trent Hostetler made and Sarah Elledge supported the motion to approve the following:

- a. Minutes of the April 2, 2020 Board Meeting
- b. Claims in the amount of \$1,728,177.28 and Payroll Claims in the amount of \$1,351,004.61.
- c. Approve Resignations
 1. April Kauffman – District ESL Coordinator and ESL Teacher at Millersburg Elementary-Middle School
 2. Andrea Schoettle – Title 1 Paraprofessional at New Paris Elementary School
 3. Veronica Furfaro – 8th Grade Sponsor at Fairfield Jr.-Sr. High School
 4. Matthew Garber – Guidance Counselor at New Paris Elementary School
 5. Amber Radermacher – 3rd Grade Teacher at Millersburg Elementary-Middle School
 6. Megan Davidhizar – 10th Grade Sponsor at Fairfield Jr.-Sr. High School
- d. Approve Transfers
 1. Joy Wakefield – From Support Service Secretary to 3-Day per week Media Specialist at Benton Elementary School
 2. Mary Lou Miller – From Cafeteria Worker to Assistant Cafeteria Manager at Benton Elementary School
 3. Amanda Garman – From Custodian to Educational Assistant at Millersburg Elementary-Middle School
- e. Approve Employments
 1. Amanda Lester – Summer Band at Fairfield Jr.-Sr. High School – contingent upon having a Summer Band program due to COVID-19 virus threat
 2. Mykayla Neilson – Summer Band at Fairfield Jr.-Sr. High School – contingent upon having a Summer Band program due to COVID-19 virus threat

The motion passed unanimously.

There was no old business.

Dr. Evans requested approval of the Resolution for Donations of Supplies and Materials for purposes related to the public health emergency. Greg Kitson made, Trent Hostetler supported the motion, the motion passed unanimously. A copy of the Resolution for Donations of Supplies and Materials follows these minutes.

Dr. Evans requested approval to cancel all student field trips through June 30, 2020 due to the COVID-19 virus threat. Motion made by Aaron Rink, supported by Sarah Elledge, passed unanimously.

Dr. Evans requested approval of the revised 2019-2020 school year calendar changing the last day of school from May 27th to May 22nd due to Governor Holcomb's Executive Order for schools to conduct remote learning to complete a total of 160 days of instruction during the 2019-2020 school year. Greg Kitson made, Trent Hostetler supported the motion, the motion passed unanimously.

Dr. Evans requested the board approve a new paraprofessional position at Benton Elementary School for a one-on-one assistant to a Kindergarten student for the 2020-2021 school year. Motion made by Greg Kitson, supported by Trent Hostetler, passed unanimously.

Dr. Evans requested the board approve a new paraprofessional position at New Paris Elementary School to assist with two Kindergarten students with more involved needs for the 2020-2021 school year. Motion made by Aaron Rink, supported by Greg Kitson, passed unanimously.

Motion made by Greg Kitson to hire 2 part time maintenance summer positions, from May 18th through August 6th, not to exceed a combined 40 hours total per week or any one employee to work no more than 30 hours. Motion seconded by Sarah Elledge. The motion passed unanimously.

Dr. Evans requested the board approve the following changes in grading at Fairfield Jr.-Sr. High School due to the COVID-19 Pandemic:

From:

3rd 9 weeks = 40%

4th 9 weeks = 40%

Final Exam = 20%

To:

3rd 9 weeks = 80%

4th 9 weeks = 20%

Motion made by Aaron Rink supported by Trent Hostetler passed unanimously.

Dr. Evans requested the board accept the recommendation from Chris Mohrbach to purchase 360 Chromebooks from HP in the amount of \$95,090.40; this includes hard-shell cases in the amount of \$7,920.00; and Google Enterprise Management licenses for a total of \$9,000.00. Greg Kitson made, Sarah Elledge supported the motion, the motion passed unanimously.

Dr. Evans requested the board approve the 2020 Fairfield Graduation Commencement Plans for Sunday, May 31 at 3:00 p.m. Greg Kitson made, Aaron Rink supported the motion, the motion passed unanimously.

Dr. Evans requested the board approve the following 2020 Summer School online virtual instruction Courses and Staffing Recommendations:

- Agriculture Supervised Ag Experience: Heather Goss
- APEX Health: Carla Herschberger
- Economics: Ryan LeCount
- Government: Ryan LeCount

Motion made by Greg Kitson, supported by Sarah Elledge, passed unanimously.

Extra Curricular Contracts were signed for Andrea Ganger, Candice Tobias, and Rachael Bush.

Upon proper motion and second the meeting adjourned at 6:37 p.m.

President

Vice President

Secretary

Member

Member