

FAIRFIELD COMMUNITY SCHOOLS
BOARD MEETING MINUTES
June 11, 2020

President Marilee Keim called the board meeting to order at 4:30 p.m. with board members Aaron Rink, Trent Hostetler, Greg Kitson and Sarah Elledge present. Also present were administrators Dr. Robert J Evans, Superintendent, Monica Kegerreis, Assistant Superintendent and Philip Menzie, Business Manager.

A presentation was given by each of the following Architect firms regarding what they can do for Fairfield with the site plans; Architect Jones Petrie Rafinski; Architect Schmidt Associates; and Architect Barton Coe Vilamaa.

Visitors were Carla Hochstetler, Megan Gingerich, Shanda Branneman, Jason Grasty, Brian Wogoman, Rachel Stiver and Don Stiver.

A Retirement gift was presented to teacher Rachel Stiver for her 30 years of service at Fairfield Community Schools.

There were no public comments.

Monica Kegerreis gave a report on the IDOE Remote Learning Survey Results that was shared with employees and parent/caregivers. We had 144 staff members and 413 families that completed the survey. Overall, 83% of responses indicate the desire to physically send students back in the fall once permitted by the governor. These data results will be used to assist with guidance for fall planning both logistically and instructionally. Dr. Robert Evans explained to the board the different committees made up of administrators, staff and community people who are involved in helping with the planning.

Trent Hostetler made and Aaron Rink supported the motion to approve the following:

- a. Minutes of the May 14, 2020 Board Meeting
- b. Claims in the amount of \$2,991,398.74 and a Payroll Claims in the amount of \$951,734.60
- c. There is 1 professional leave request
- d. Approve Resignation
 1. Alyssa Zook – Lifeskills Paraprofessional at Millersburg Elementary-Middle School
 2. Alyssa Zook – Jr. High Girls Basketball Coach at Fairfield Jr.-Sr. High School
 3. Bailey Showalter – Varsity Head Cheerleading Coach at Fairfield Jr.-Sr. High School
 4. Rayanne Latislaw – Varsity Assistant Cheerleading Coach at Fairfield Jr.-Sr. High School
 5. Scott Herbert – 6th Grade Boys and Girls District A-Team Competition Basketball Coach
 6. Sandra Miller – Varsity Assistant Girls Basketball Coach at Fairfield Jr.-Sr. High School
 7. Heather Goss – Agriculture teacher and FFA Advisor at Fairfield Jr.-Sr. High School
- e. Approve Employments
 1. Shannon Bontrager – Support Service Secretary at Benton Elementary School
 2. Kelly Steffen – 2-day per week Cafeteria Worker at Benton Elementary School
 3. Janet Delagrange – 3-day per week Cafeteria Worker at Benton Elementary School

4. Sarah Schroeder – Lifeskills Teacher at Fairfield Jr.-Sr. High School
5. Lauren Carrick – One-on-One Paraprofessional at New Paris Elementary School
6. Rachael Bush – Varsity Head Cheerleading Coach at Fairfield Jr.-Sr. High School
7. Dennis Schooley – Varsity Head Girls Golf Coach at Fairfield Jr.-Sr. High School
8. Mark Mallane – Jr. High Football Coach at Fairfield Jr.-Sr. High School
9. Emily Mercer-Nelson – Jr. High Cross-Country Coach at Fairfield Jr.-Sr. High School
10. Jennifer Yoder – ESL Teacher at Millersburg Elementary-Middle School
11. Emily Vargas – School Nurse at New Paris Elementary School
12. Nathan Apple – Part-time Summer Grounds Maintenance
13. Cynthia Michael – Custodian at Millersburg Elementary-Middle School
14. Cynthia Hire – 0.5 ESL Paraprofessional at Millersburg Elementary-Middle School
15. Leah Gibson – K-8 P.E. Teacher at Millersburg Elementary-Middle School

The motion passed unanimously.

There was no old business.

Dr. Evans requested the board approve a leave of absence for Kara Steffen from August 10, 2020 through December 4, 2020 to complete her student teaching requirements at Fairfield Jr.-Sr. High School and Millersburg Elementary-Middle School. Greg Kitson made, Sarah Elledge supported the motion, the motion passed unanimously.

Phil Menzie recommended the board approve the following meal prices based on the formula from the US Department of Agriculture for the 2020-2021 school year. There is no increase to the student meals but an increase of \$0.10 for adult meals.

Students – Lunch: Elementary \$1.80	Breakfast: Elementary \$1.00
Secondary \$2.00	Secondary \$2.00
Adult – Lunch: \$2.75	Adult Breakfast: \$1.70

Trent Hostetler made, Greg Kitson seconded the motion, the motion passed unanimously.

Bonds were approved for Marla Steffen, Corporation Treasurer \$225,000; Jill Erb, Deputy Corporation Treasurer \$225,000; Holly Stephens, Fairfield Jr.-Sr. High School ECA Treasurer \$75,000; and a Position Bond in the amount of a \$45,000 for three Elementary Building Secretaries at \$10,000 each and Athletic Director at \$15,000 with a motion made by Greg Kitson supported by Sarah Elledge. The motion passed unanimously.

Business Manager Phil Menzie recommended the board approve the following awarded bids through the Co-Op Purchasing with Region 7 Service Center:

1. Gordon Foods Service through HPS for Cafeteria Food, Supplies and Commodities;
2. Prairie Farms for milk and dairy;
3. Piazza Produce for produce; and
4. Aunt Millie’s Bakery for bread and bakery items.

Sarah Elledge made a motion supported by Trent Hostetler and the motion passed unanimously.

Phil Menzie recommended approval for the elementary textbook rental and fee amounts for 2020-2021 school year as follows: Kindergarten - \$118.68; 1st Grade - \$135.10; 2nd Grade - \$136.70; 3rd Grade - \$135.71; 4th Grade - \$146.40; and 5th Grade - \$133.84. The cost for only Benton and New Paris Elementary’s 6th Grade - \$125.14. Aaron Rink made a motion supported by Trent Hostetler to approve

the recommendation. The motion passed unanimously. A copy of the textbook rental and fees follows the minutes.

Phil Menzie recommended the board approve the “Resolution To Transfer Between Funds” from the Operations Fund to cover a potential shortfall if needed in the Debt Service Fund as of June 30th. Greg Kitson made a motion supported by Trent Hostetler and the motion passed unanimously. A copy of the Resolution To Transfer Between Funds follows these minutes.

Motion made by Sarah Elledge and supported by Greg Kitson to accept the following donations from:

1. Stutsman Dentistry in the amount of \$2,460 for the Volleyball program at Fairfield Jr.-Sr. High School
2. Fairfield Music Boosters in the amount of \$600 for the Fairfield Guard program at Fairfield Jr.-Sr. High School

The motion passed unanimously.

Marilee Keim mentioned graduation was Monday, June 15, 2020 at 6:30 p.m. Jason Grasty mentioned the parking lot will be open at 5:15 for families to begin parking for the outdoor graduation.

Summer School Contracts were signed for Ryan LeCount and Carla Herschberger.

Upon proper motion and second the meeting adjourned at 6:32 p.m.

An executive session was held immediately following the regular meeting for discussion of strategy with respect to the purchase or lease of real property and for discussion of the assessment, design, and implementation of school safety and security measures, plans and systems. IC 5-14-1.5-6.1

President

Vice President

Secretary

Member

Member