

## FAIRFIELD COMMUNITY SCHOOLS

### BOARD MEETING MINUTES

July 8, 2021

An executive session was held on June 25 & 26, 2021 at 4:00 p.m. at Das Dutchman Essenhaus "To train school board members with an outside consultant about the performance of the role of the members as public officials" IC 5-14-1.5-6.1(11). The undersigned certify that no other business was discussed.

President Marilee Keim called the board meeting to order at 6:00 p.m. with board members Sarah Elledge, Aaron Rink, Tyler Rensberger and Brian Wogoman present. Also present were administrators Dr. Randall Zimmerly, Interim Superintendent, Monica Kegerreis, Assistant Superintendent and Philip Menzie, Business Manager.

Visitors were: Lyle, Connie, Amy, Brant, Corbie, Easton & Cooper Garber, Sharon & Rick Erb, Melodee & Garry Bowlby, Randy Hesser, Wade Jagger, Meg Gingerich, Jason Grasty, Carla Hochstetler

Retirement gifts from the corporation were presented to Sharon Erb, Melodee Bowlby and Lyle Garber.

#### Reports

##### Interim Superintendent:

Dr. Zimmerly updated the board on the site project, the project is moving forward but is behind schedule.

Dr. Zimmerly reminded the board of numerous opportunities for training, retreat type sessions with the administration and board.

##### Assistant Superintendent:

Monica Kegerreis presented to the board information about the ESSER III grant as to what the funds may be spent on.

##### Business Manager:

Phil Menzie informed the board the we have collected 57.99% of our total tax levy which is a similar percentage as in past years.

Aaron Rink made and Brian Wogoman supported the motion to approve the following:

- a. Minutes of the June 10, 2021 and June 28, 2021 Board Meetings
- b. Claims in the amount of \$1,778,209.43 and Payroll Claims in the amount of \$1,082,094.32
- c. 1 professional leave request
- d. Retirements:
  1. Valerie McDonald – Custodian at Fairfield Jr-Sr High School
  2. Kandi Fields – Custodian at Fairfield Jr-Sr High School
- e. Resignations:
  1. Alexa Olson – 4<sup>th</sup> Grade Teacher at New Paris Elementary School
  2. Demi Hawkins – Educational Assistant at Millersburg Elementary-Middle School
  3. Sarah Schroeder – Life Skills Teacher at Fairfield Jr-Sr High School
  4. Samuel Godfrey – Junior High Football Coach at Fairfield Jr-Sr High School
- f. Transfers:
  1. Tricia Stilwell - from 4<sup>th</sup> Grade Teacher at Benton Elementary School to 4<sup>th</sup> Grade Teacher at New Paris Elementary School
- g. Employments:
  1. Adam Tomlinson – Teacher on Special Assignment at Millersburg Elementary - Middle School

2. William Dixon – Math Teacher at Fairfield Jr-Sr High School
3. Keith Eby – Math Teacher at Fairfield Jr-Sr High School
4. Amy Miller – 6th Grade Teacher at New Paris Elementary School
5. Connie Troup – Educational Assistant at Fairfield Jr-Sr High School
6. Thad Green – Custodian at Fairfield Jr-Sr High School
7. Jordann Fosnough – Building Secretary/Bookkeeper at Millersburg Elementary-Middle School
8. Nicholas Brassell – Assistant Football Coach at Fairfield Jr-Sr High School

The motion passed unanimously.

There was no old business.

Dr. Zimmerly recommended the board approve the FLMA leave for Tracy Zook, Teacher at Millersburg Elementary-Middle School from August 12, 2021 to September 16, 2021. Aaron Rink made, Tyler Rensberger seconded the motion, the motion passed unanimously.

Dr. Zimmerly recommended board approval to contract with the Northern Indiana Educational Services Center for Food Service Director services. Sarah Elledge made, Tyler Rensberger seconded the motion, the motion passed unanimously.

Phil Menzie requested approval to post the budget as presented and advertise the public hearing. Brian Wogoman made, Aaron Rink supported the motion, the motion passed unanimously.

Phil Menzie recommended the board approve meal price revision for 2021-2022 based upon requirements from the USDA due to changes made by the federal government. Adult lunches, second lunches and sibling lunches will cost \$4.60. Adult breakfast, second breakfasts and sibling breakfasts will cost \$2.50. Sarah Elledge made, Brian Wogoman supported the motion, the motion passed unanimously.

Phil Menzie recommended the board approve the purchase of six milk coolers for the cafeterias - 3 for Fairfield Jr-Sr High School, 1 for Benton Elementary Schools, 1 for Millersburg Elementary-Middle School and 1 for New Paris Elementary School, at a cost of \$33,605.50 from C & T Design to be paid from the school lunch fund. Tyler Rensberger made, Aaron Rink supported the motion, the motion passed unanimously.

Monica Kegerreis requested approval of textbook adoption materials for Social Studies as follows: District World History-McGraw Hill: World History & Geography, ISBN:9780076683864 \$22.00  
Aaron Rink made, Sarah Elledge supported the motion, the motion passed unanimously.

Brian Wogoman made, Sarah Elledge seconded a motion to approve the Interim Superintendent Contract, the motion passed unanimously.

Phil Menzie recommended the board approve the Approval of the Resolution Determining Need for Project for Project 2. Motion made by Aaron Rink supported by Tyler Rensberger, the motion passed unanimously. A copy of the Resolution Determining Need for Project (Exhibit A) follows these minutes.

Phil Menzie recommended the board approve the Approval of the Resolution Approving Form of Lease Agreement for Project 2. Motion made by Aaron Rink supported by Brian Wogoman, the motion passed unanimously. A copy of the Resolution Approving Form of Lease Agreement (Exhibit B) follows these minutes.

Extra-Curricular Contracts were signed for Mykayla Neilson, Amanda Lester and Crystal Weatherton.

Administrator Contract was signed for Mark Engle.

Brian Wogoman thanked the principals for their hard work in getting the buildings staffed for the upcoming school year.

Upon proper motion and second the meeting adjourned at 7:05p.m.

An executive session was held immediately following the regular meeting “For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.” IC 5-14-1.5-6.1(3). The undersigned certify that no other business was discussed.

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President

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Vice President

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Secretary

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Member

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Member

**EXHIBIT A**

**RESOLUTION DETERMINING NEED FOR PROJECT**

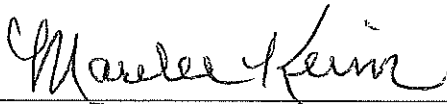
WHEREAS, an investigation has been conducted by the Board of School Trustees (the "Board") of Fairfield Community Schools (the "School Corporation") with respect to the renovation of and improvements to Fairfield Jr./Sr. High School and other school facilities, including site improvements and the purchase of equipment and technology (the "Project") and leasing all or a portion of the Project from the Fairfield School Building Corporation (the "Building Corporation"); and

WHEREAS, this Board now finds that a need exists for the Project, and that the School Corporation cannot provide the necessary funds to pay the cost of the Project required to meet such need; and

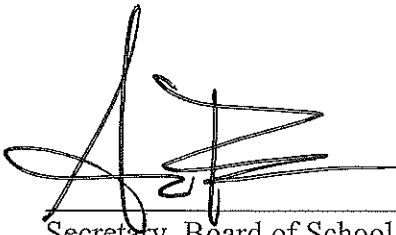
WHEREAS, it is deemed desirable to proceed with the necessary negotiations and all other steps looking toward the financing of the Project by the Building Corporation and the lease of such facilities to the School Corporation; now, therefore,

BE IT RESOLVED, that a need exists for the Project, and that the Project cannot be funded from sufficient funds available to the School Corporation, and that this Board proceed to take such steps as may be necessary to secure the Project and leasing of such school facilities as provided by the Indiana Code Title 20, Article 47, Chapter 3.

*Passed and Adopted this 8th day of July, 2021.*



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President, Board of School Trustees



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Secretary, Board of School Trustees

## EXHIBIT B

### RESOLUTION APPROVING FORM OF LEASE AGREEMENT

WHEREAS, Fairfield School Building Corporation (the "Building Corporation") has previously been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of constructing, renovating and improving facilities for the use of the Fairfield Community Schools (the "School Corporation"); and

WHEREAS, the Building Corporation has drafted and submitted a proposed Lease Agreement (the "Lease") for a portion of the Benton Elementary School building (the "Leased Premises"); and

WHEREAS, preliminary plans and specifications (collectively, the "Documents") for the completion of the Leased Premises have been prepared; and

WHEREAS, the Documents have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

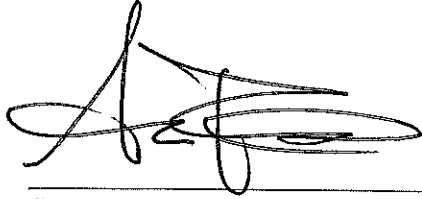
WHEREAS, such Documents have been marked to indicate the work covered by the proposed Lease; and

WHEREAS, it now appears to this Board that said preliminary Documents provide the necessary facilities for the students of the School Corporation, and that the proposed Lease with the Building Corporation provides for a fair and reasonable rental; and

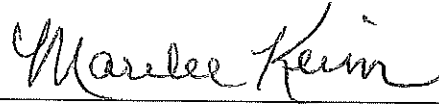
BE IT RESOLVED, that the terms and conditions of the proposed form of Lease and the Documents are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this board upon the necessity for the execution of such Lease and whether the Lease rental provided therein is a fair and reasonable rental for the proposed building, prior to final determination of such questions, so that this Board may determine whether to execute such Lease as now written, or as modified.

BE IT FURTHER RESOLVED, that the Secretary of the Board is authorized and directed to publish a notice of such hearing as required by law.

*Passed and Adopted this 8th day of July, 2021.*



Secretary, Board of School Trustees



President, Board of School Trustees